

REQUEST FOR LETTERS OF INTEREST FOR PROFESSIONAL ARCHITECTURAL SERVICES



*Designing Quality
Architecture that Builds
Lasting Relationships*



October 10th , 2016
2:00 pm



CPZ Architects, Inc.

4316 West Broward Boulevard, Plantation, FL 33317
200 N. El Mar Drive, Suite 200, Jensen Beach, FL 34957
Chris Zimmerman (954)792-8525





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"DESIGNING QUALITY ARCHITECTURE THAT BUILDS LASTING RELATIONSHIPS"

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CPZ ARCHITECTS, INC.

4316 WEST BROWARD BOULEVARD, PLANTATION, FLORIDA 33317

200 N. EL MAR DRIVE, SUITE 200, JENSEN BEACH, FLORIDA 34957

(954) 792-8525, FAX (954) 797-2847

AA# 26000685

WWW.CPZARCHITECTS.COM



October 10th, 2016

South Broward Drainage District
6591 SW 160th Avenue
Southwest Ranches, FL 33331

RE: Request for Letters of Interest for Professional Architectural Services

Dear Selection Committee:

In response to your request, attached is a sampling of our experience and our qualifications. Our past experience shows that we have a *long history of successful projects throughout the Broward County*. Your project and offices are conveniently located within 20 minutes of our office, allowing us to provide immediate service during all phases of your projects.

We have a *large amount of both governmental and commercial experience in all building types*. We have completed many storage buildings, maintenance facilities and parking Area, Master Planning, and Roof Replacements. *Your projects will be well managed and you will receive competent guidance during all phases of your project.*



Our office is currently serving as the Continuing Services Architect for many governmental municipalities including SW Ranches. We have just completed a new roof for their City Hall. We pride ourselves on developing a *long term relationship with our clients*. We have *served many of our clients for over 10 years and are continuing* to provide them with quality service. Based on this long time period *our services and designs have proven the test of time.*



You will receive the direct attention of our firm Owner and Principal, Chris P. Zimmerman, AIA. He has over 32 years of specializing in Governmental Architecture. He has *served over 25 governmental agencies and cities throughout South Florida*. This unique experience provides him with a true understanding of the needs of your agency as a Building Owner. *We will provide the South Broward Drainage District with quality design and good programing, but low maintenance and durable construction that will respond to the test of time.* Mr. Zimmerman is also a licensed General Contractor, *ensuring your projects will meet your budget and be well detailed.*

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Claudia Galvis will be our Project Manager. ***Ms. Galvis is certified as LEED AP*** and is presently working on the Town of Davie new Fire Station #86 and another fire station in West Palm Beach. She was also on the design team for the conversion of NE Focal Point Thrift Store expansion to include a receiving space and loading dock and 800 sf of storage space. Her experience will be an asset to your project.

We have included ***MUEngineers, Inc.*** as our structural engineers. Marcus Unterweger, has 17 years of experience and has done work in many cities in Broward County including the parking garage for All Aboard Florida and the Conrad Hotel in Fort Lauderdale and the Air Park Storage Building in Pompano.



George SanJuan, President of Delta G Consulting Engineers, Inc. will be out MEP Engineers for this project. Mr. SanJuan has 31 years of experience in Florida and his company has completed over 10 maintenance facilities and over 15 parking areas and garages. Our highly qualified Design Team has a combined experience of over 75 years throughout South Florida. We have the unique ability to work closely together and provide a project that is ***thoroughly coordinated and produced in a timely manner and within your budget.***

Currently, our workload will allow us ***to start immediately on your project.*** The size and nature of our firm will also provide you with ***the most economical design package possible.***

We would like the opportunity of meeting with you to discuss this project further. If you have any questions and/or require additional information, please call.

Respectfully
CPZ Architects, Inc.

Chris P. Zimmerman, AIA
President
chris@cpzarchitects.com

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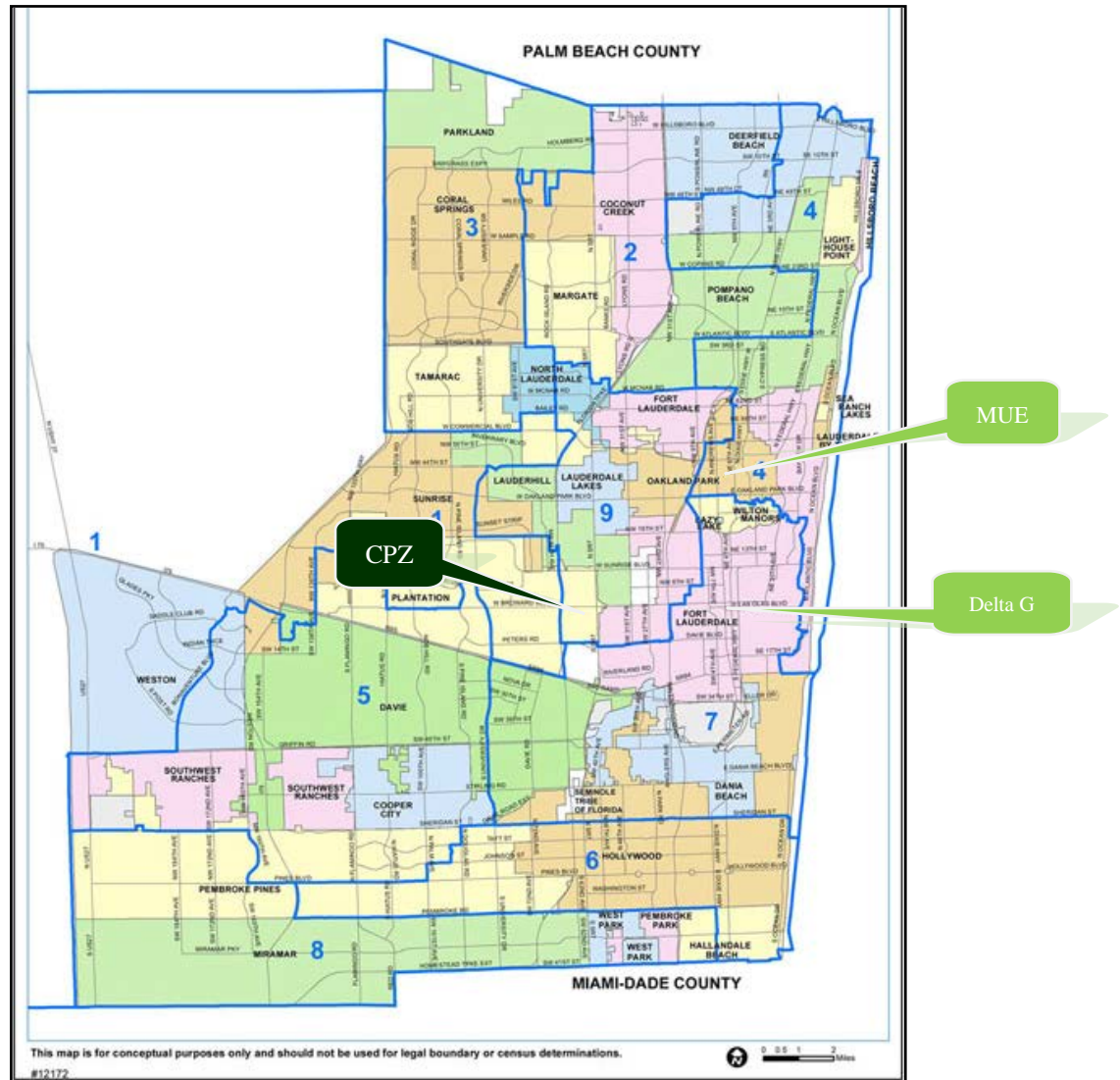
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OFFICE LOCATION AND SUB CONSULTANTS

“Designing Quality Architecture that Builds Lasting Relationships”

BROWARD COUNTY MAP



Prime Professional: *CPZ Architects, Inc.*

Corporate Office providing Project Management-4316 W Broward Blvd, Plantation.

Sub Consultants:

MUEngineers, Inc., 3440 NE 12th Avenue, Oakland Park, FL 33334 (954)324-4730

Delta G Consulting Engineers, 707 NE 3rd Avenue, Ft Lauderdale, FL 33304 (954)527-1112

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LICENSES – CPZ ARCHITECTS, INC.

“Designing Quality Architecture that Builds Lasting Relationships”



RICK SCOTT, GOVERNOR		KEN LAWSON, SECRETARY	
STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION BOARD OF ARCHITECTURE & INTERIOR DESIGN			
LICENSE NUMBER			
AA26000685			
The ARCHITECT CORPORATION Named below IS CERTIFIED Under the provisions of Chapter 481 FS. Expiration date: FEB 28, 2017			
CPZ ARCHITECTS, INC. 4316 W BROWARD BLVD PLANTATION FL 33317			
ISSUED: 12/01/2014		SEQ # L1412010001275	

DISPLAY AS REQUIRED BY LAW



RICK SCOTT, GOVERNOR		KEN LAWSON, SECRETARY	
STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION BOARD OF ARCHITECTURE & INTERIOR DESIGN			
LICENSE NUMBER			
AR0010995			
The ARCHITECT Named below IS LICENSED Under the provisions of Chapter 481 FS. Expiration date: FEB 28, 2017			
ZIMMERMAN, CHRISTOPHER P 4316 WEST BROWARD BOULEVARD PLANTATION FL 33317			
ISSUED: 12/01/2014		SEQ # L1412010001262	

DISPLAY AS REQUIRED BY LAW



CPZ ARCHITECTS, INC.

4316 WEST BROWARD BOULEVARD, PLANTATION, FLORIDA 33317
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AA #26000685
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DEPARTMENT OF STATE FILING-CPZ ARCHITECTS, INC.

"Designing Quality Architecture that Builds Lasting Relationships"

State of Florida Department of State

I certify from the records of this office that CPZ ARCHITECTS, INC. is a corporation organized under the laws of the State of Florida, filed on December 2, 2002.

The document number of this corporation is P02000128253.

I further certify that said corporation has paid all fees due this office through December 31, 2016, that its most recent annual report/uniform business report was filed on February 18, 2016, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Eighteenth day of February,
2016*



Ken DeFoner
Secretary of State

Tracking Number: CC3267668129

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

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BUSINESS TAX RECEIPTS – CPZ ARCHITECTS

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000
VALID OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017

DBA:
Business Name: CPZ ARCHITECTS INC

Receipt #: 316-353
Business Type: ARCHITECT (ARCHITECT)

Owner Name: CHRISTOPHER P ZIMMERMAN
Business Location: 4316 W BROWARD BLVD
PLANTATION
Business Phone: 954-327-1955

Business Opened:03/25/2003
State/County/Cert/Reg:AA 26000685
Exemption Code:

Rooms	Seats	Employees	Machines	Professionals
1	1	1	1	1

For Vending Business Only						
Number of Machines:			Vending Type:			
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
30.00	0.00	0.00	0.00	0.00	0.00	30.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT
WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

CHRISTOPHER P ZIMMERMAN
4316 W BROWARD BLVD
PLANTATION, FL 33317

Receipt #1CP-15-00021888
Paid 09/02/2016 30.00

2016 - 2017



City of Plantation
**LOCAL BUSINESS
TAX CERTIFICATE**

Certificate # 157207

Account # OC0203663

Valid from 10/01/2016 to 09/30/2017

**THIS CERTIFICATE MUST BE
CONSPICUOUSLY DISPLAYED**

Classification: (20)d Professional - Architect

Business Name & Address:
ZIMMERMAN AIA, CHRISTOPHER P
4316 W BROWARD BLVD
PLANTATION FL 33317-3706

Susan K. Slattery
CITY CLERK SIGNATURE

NOTICE: If Business is sold this Certificate must be transferred within 10 days or it becomes null and void.

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ORGANIZATIONAL CHART

“Designing Quality Architecture that Builds Lasting Relationships”

Chris P. Zimmerman, AIA
President

- 32 Years of Experience
- Overseas all projects
- Licensed General Contractor
- Firm Principal



Jayson Hall
Project Manager

- 11 Years of Experience
- Handles all aspects of project development and completion
- Contact person for Client & Subconsultants
- Coordinates with sub-consultants
- Coordinates architectural staff
- Construction Administration

Christian Pena,
Project Designer

- 16 Years of experience
- Architectural Designer
- Coordinates with sub-consultant
- Construction Documents
- Construction Administration

Claudia Galvis,
LEED AP, Project Manager

- 9 Years of experience
- Architectural Designer
- Renderings
- BIM Manager
- LEED Coordination

Kate Pellegrino,
Intern Architect

- 9 Years of experience
- Drafting
- Renderings
- Construction Documents
- BIM (Building Information Modeling)

Sebastian Arango
Intern Architect

- 2 Year of experience
- Drafting
- BIM (Building Information Modeling)
- Construction Documents.

Daniel Lopera
Intern Architect

- 1 Year of experience
- Drafting
- BIM (Building Information Modeling)
- Construction Documents

Zenny Loreda
Intern Architect

- 2 Year of experience
- Drafting
- BIM (Building Information Modeling)
- Construction Documents

Pamela De Verteuil
Office Manager

- 30 Year of experience
- Payroll
- Accounts Receivable & Payable
- Marketing

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STATEMENT OF NO CONFLICT AND SBDD CRITERIA

“Designing Quality Architecture that Builds Lasting Relationships”

CPZ Architects, Inc. has no Conflicts of Interest with regard to any other work performed by the firm.

We have not worked for the South Broward Drainage District before but we have done work in your jurisdiction for many years. CPZ Architects, Inc. has had a continuing services contract with the Town of Davie for over 10 years and with SW Ranches for 4 years. We also have a contract with the City of Miramar for over 4 years and with this experience we have gained understanding of the SBDD criteria.

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TABLE OF CLIENTS

“Designing Quality Architecture that Builds Lasting Relationships”

Our Client information is provided below with the length of each contract and amount of completed projects with a list of a few of them. **CPZ Architects was Prime on all our projects attached.**

We try to assign a Project Manager to the Client and not just to projects. This enables us to develop a strong relationship with our clients and increases our knowledge of the City's procedures.

Client	Contract Length	Scope	Accomplishments
City of Miami Gardens Jimmie Allen, Project Manager Projects 305-622-8000, Ext. 2303 1515 NW 167 th Street, Bldg. 5 Miami Gardens, FL 33169 jallen@miamigardens-fl.org	7 years & Continuing 2009-2012 2013-2016 2016-2019	A/E services	10 completed projects including Betty T. Ferguson Park Amphitheater Betty T. Ferguson Recreation Center Betty T. Ferguson Perimeter Fence Municipal Complex Peer Review Police Station Forensic Crime Lab
Town of Davie Emilio DeSimone, Deputy Director of Capital Projects 954-797-1085 6901 Orange Drive Davie, FL 33314 EmilioDesimone@davie-fl.gov	12 years & Continuing 2004-2006 2007-2009 2009-2011 2011-2015 2015-2018	A/E services	11 completed Projects including Potter Park community Center Emergency Generators Fire Admin. & Public Works Facility New Fire Station #86 Pine Island Community & Aquatic Center Van Kirk Uplands Park Sunny Lakes Bird Sanctuary
City of Coral Springs Rich Michaud, Director of Public Works 954-344-1166 9551 West Sample Road Coral Springs, FL 33065 rm@ci.coral-spings.fl.us	10 years & continuing 2006-2009 2009-2012 2012-2015 2015-2017	A/E services	20 completed projects including 9 mill Police/Fire Facility City Hall Programming Master Planning Services Charter School Arts Renovation Fire Station #64 Fire Stations #43 & 95
City of Coconut Creek Jim Berkman, Project Manager 954-956-1415 4800 West Copans Road Coconut Creek, FL 33063 jberkman@coconutcreek.net	6 years & Continuing 2010-2014 2014-2015 2015-2016	A/E services	4 completed projects Fire Station #50 Fire Station #94 Park Planning Community Center Renovation
City of Miramar Luis Lopez, Director of Engineering Services 954-602-3316 2200 Civic Center Place Miramar, FL 33025 lalopez@ci.miramar.fl.us	4 years & Continuing 2012-2015 2015-2018	A/E services	4 projects Regional Park Amphitheater Shirley Branca Amphitheater Fairway Park Child Care Ren. Regional Park IT Room

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“Designing Quality Architecture that Builds Lasting Relationships”

Client	Contract Length	Scope	Accomplishments
Federal Reserve Bank of Atlanta Michael Young 404-498-8535 9100 NW 13 th Street Doral, FL 33178 Michael.Young@atl.frb.org	4 years & Continuing 2012-2015 2015-2018	A/E services	20 completed projects including Concrete Repair OIG offices renovation Fire Route Maps REIN remodel Command Center Remodel Hibiscus Training Room Remodel
City of Sunrise Rehabilitation Program Robin Buller, Grants Administrator 954-578-4769 777 Sawgrass Corporate Parkway Sunrise, FL 33325 rbuller@cityofsunrise.org	8 years & Continuing 2008-2010 2010-2012 2012-2014 2014-2015 2015-2016	A/E services	Over 350 completed Projects in their Architectural Barrier Removal Program Disaster Mitigation Program Housing Rehabilitation Program Roofing Program
City of Sunrise Robert Romeo, Project Manager 954-888-6060 777 Sawgrass Corporate Parkway Sunrise, FL 33325 RRomeo@sunrisefl.gov	1 years & continuing 2015-2020	A/E services	1 completed projects including Senior Center
Nova Southeastern University Felix Leon, Facilities Management 954-262-8821 3301 College Avenue Davie, FL 33314 fleon@nova.edu	3 years & Continuing 2013-	A/E services	15 completed projects Dive Office Various lobbies Family Center Village Site storage building Mailroom Building
City of Margate Michael Jones, Director of Parks & Recreation 954-972-6458 6199 N.W. 10 th Street Margate, FL 33063 majones@margatefl.gov	1 years & Continuing 2016-2018	A/E services	3 projects Schematic design for bathroom building at Sports Complex, marina & Southeast Park

CPZ Architects, Inc. has always been awarded extensions & renewals of all our Continuing Services Contracts.

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ABILITY TO MEET PAST BUDGETS AND CHANGE ORDERS

“Designing Quality Architecture that Builds Lasting Relationships”

ABILITY

Our firm is dedicated to providing prompt and professional service to our Clients. All of our project managers and staff members are furnished with a laptop computer and smart phones so they can ***always access the project files from anywhere.*** Weekly staff meetings are held to review the status of projects and help prioritize all tasks. Claudia Galvis, your Project Manager, will have the availability of all employees if required and when a deadline approaches our team is dedicated to working until the job is completed.

BUDGET

Chris P. Zimmerman, AIA, is also a licensed General Contractor, adding a greater understanding of the construction process and costing right from the start of your project. For our large projects, we usually use the cost estimating services of Keith Emery at CMS Construction Management Services. They have extensive experience in Broward County working with the different municipalities. Currently we are in the construction administration phase of 2 Fire Stations being constructed simultaneously in the City of Coral Springs. The cost estimate for these Fire Stations was \$ 6,625,914 and the contract was awarded for \$ 6,629,092.



We have also just completed the bidding process with the Town of Davie's new Fire Station #86. Again the cost estimate was \$ 6,384,741 and the project was awarded for \$ 6,386,111

CHANGE ORDER HISTORY

In our 14 years of business, our average change order rate is 5% or less. There were times when change orders exceeded this rate but that was due to Owner changes and revisions.

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SCHEDULE CONTROL

Our Firm works with our clients to determine the project schedule at the start of the project to include the Design Phase, Permitting Submittals and estimated construction phase. We create an electronic schedule that can be maintained throughout the project. This schedule is reviewed at the completion of each phase of the project. If the project falls behind schedule, we determine what is required to bring the project back on schedule and make the necessary revisions. We have the ability to add more people to the project, extend work hours or both if these methods will expedite the project. Other scheduling solutions may include changing the sequence of activities to maintain the project moving to completion. As the project develops, we will add all the permitting requirements and time frames required, thereby allowing us to focus those tasks that allow us to expedite the permit process, while at the same time finishing the construction documents.



595 TRUCK STOP. DAVIE TRAVEL CENTER

DAVIE, FLORIDA

**Project Type:**

Commercial Metal
Building

Project Location:

Davie, Florida

Budget vs actual cost

N/A - \$1.5 million

Contract Time vs Actual

N/A

Completion Date:

2009 - 2011

Change Order History

N/A

Client Contact:

Davie Travel Center
Scott Chodak
(561) 324-2887

Client Goals / Results:

This facility was designed to support Semi-Trucks and their drivers. It is located on the cross roads of Interstate 595 and The Florida Turnpike. This location provides maximum exposure and service capabilities.

The facility was design as 4 separate metal buildings, providing the following services:

- Fueling Station
- Restaurant
- Retail Shops
- Drive-Thru Truck Wash
- Tire Repair
- Services Bays
- Medical Facilities
- Chrome Shop

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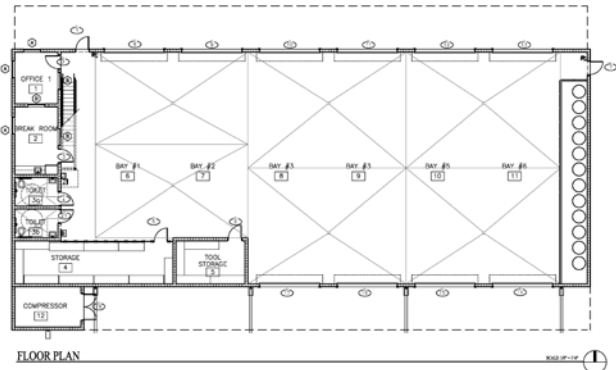
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VEHICLE MAINTENANCE FACILITY

MIAMI SHORES, FLORIDA



Project Type:

Commercial Metal Building

Project Location:

Miami Shores, Florida

Budget vs actual cost

N/A

Contract Time vs actual time

N/A

Construction Cost:

\$1.2 million

Change Order History

N/A

Client Contact:

Miami Shores Public Works

Scott Davis

305-795-2210

Client Goals / Results:

New vehicle repair facility for the Public Works Facility for Miami Shores.

The facility provided the following services:

- Large equipment repair bays
- Locker room facilities
- Storage mezzanine
- Public Works offices and conference room.
- Additional site improvements

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CORAL SPRINGS WESTSIDE MAINTENANCE FACILITY CORAL SPRINGS, FLORIDA



Project Type:
Commercial Metal Building

Project Location:
Coral Springs, Florida

Budget vs Actual Cost
N/A

Contract Time vs Actual
N/A

Change Order History
N/A

Construction Cost:
\$1 Million

Client Contact:
City of Coral Springs
Richard Michaud
(561) 344-1166

Client Goals / Results:

As Vice President of Scharf and Associates, Chris P. Zimmerman managed the design and construction administration of the metal building addition to the Public Works Facility for the City of Coral Springs.

The facility provided the following services:

- Large equipment repair bays
- Full locker room facilities
- Central Stores storage area with high bay forklift storage.
- Public Works offices and conference room.
- Additional site improvements

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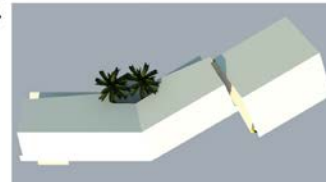
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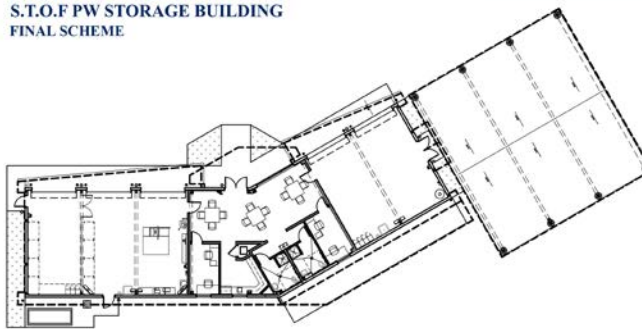


BIG CYPRESS STORAGE

CLEWISTON, FLORIDA



S.T.O.F PW STORAGE BUILDING
FINAL SCHEME



Project Type:

Commercial Metal Building

Project Location:

Clewiston, Florida

Budget vs Actual Cost

N/A

Contract Time vs Actual

N/A

Construction Cost:

\$500,000

Completion Date:

2014

Client Contact:

Seminole Tribe of Florida

Brandon Vallozzi

863-902-3200 Ext. 13317

Client Goals / Results:

CPZ Architects has designed a new building for the joint operations of the Housing Maintenance and the Public works departments at the Big Cypress Reservation.

This new building will contain the offices, warehouses and shop for the two departments. The design includes an expansion for public works materials storage. The office area includes conference space, showers, and a break room. The design includes generator provided back-up emergency power.

Site work will be completed to provide parking and drainage for the site.

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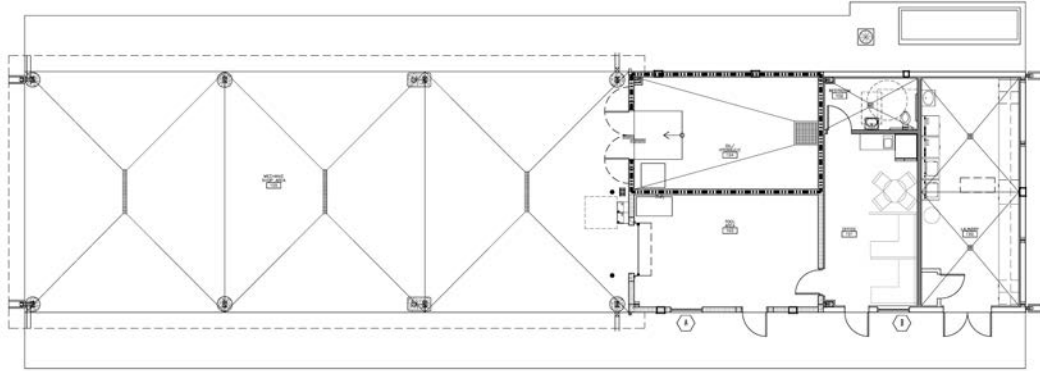
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BILLIE SWAMP IMPROVEMENTS

CLEWISTON, FLORIDA

**Project Type:**

Commercial Metal
Building

Project Location:

Clewiston, Florida

Budget vs Actual Cost

N/A

Contract Time vs Actual

N/A

Change Order History

\$34,248.78 (owner scope
change)

Completion Date:

2014

Client Contact:

Brandon Vallozzi
863-902-3200
Ext. 13317

Client Goals / Results:

The scope of this project includes the design and construction administration of a mechanics shop for the Billie Swamp Safari fleet. This prefabricated metal building structure will include a 3 bay mechanics shop, a concrete block and stucco oil storage and distribution room, a tool room, offices, and laundry facilities. Additionally, utilities improvements including domestic water supply and a sanitary system will be developed to connect this building and nearby cabins to the existing public sanitary facilities. This building will have 100% emergency back-up power.

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FIRE STATION #80

CORAL SPRINGS, FLORIDA



Project Type
Governmental

Services
Full Architectural

Construction Cost
4.0 Million

Completion Date
April, 2009

Client Contact
Larry Stanert
(954) 344-1014

Client Goals / Results:

- New LEED Certified GOLD Fire Station. The only LEED Fire Station in Broward County.
- The structure is approximately 12,500 square feet and incorporates recycled materials throughout as well as the latest technology in energy saving equipment.
- The Facility will house ten Fire Fighters and supporting staff 24/7 plus have a comfortable community room for Fire Dept. sponsored community programs.
- Facility consists of a full commercial grade Kitchen, Dining Room, Entertainment Room, Gym and outdoor space.
- Station is designed with four full bays, which will easily accommodate any size apparatus, flanked by supporting rooms which include a Decontamination Room, Cascade Oxygen Room, Medical storage, and others.
- The facility has a 100% backup emergency generator with automatic transfer switches for uninterrupted services.
- Change orders on this project were equivalent to less than 5% of the total project construction budget.
- Recognized by Fire Chief Magazine.



PROJECT APPROACH

CPZ Architects approaches every project as an opportunity for success. Our goal is to provide a completed project that meets the needs of our client and the end user. We believe in working closely with you the client and our consultants to complete a thoroughly coordinated project.

Your project will be managed directly by our firm Principal, Chris Zimmerman, AIA. The day to day ongoing management of your project will be handled by ***Claudia Galvis***. Claudia will see to it that all aspects of the project are coordinated and that you are always aware of the status of the project. She will coordinate with our engineers on all aspects of the project.

Our Approach for your project will be the following:

1. With the preliminary design plans provided, ***Chris and Claudia*** will meet with SBDD staff to go over the District's criteria and goals and will consult with them at regular intervals and obtain approvals for each phase of design development, construction, and permit/bid documents. Upon written acceptance of the each released phase set we will proceed to the next phase.
2. Regularly scheduled team meetings, at which the ***Project Manager, Claudia, and all design consultants*** will be present, will enable us to effectively coordinate the design of not only the spaces but the mechanical, plumbing, electrical, civil, and structural aspects of the project.
3. As the documents progress, ***Chris and Claudia*** will convene project progress meetings with your office/staff to review and comment on the overall design.
4. Upon completion of construction documents, we will prepare documents for permitting and update the design schedule as required. ***Claudia will monitor the building department review as well as all other permit agencies.***
5. ***Claudia*** will respond to building department comments as they arrive. We have worked for the Town of SW Ranches and our team is familiar with all the requirements that may be required.
6. ***Chris and Claudia*** will assist in the bidding process. They will attend a pre-bid meeting and can prepare any addenda for contract document revisions as needed.
7. Once a contractor has been selected by the District, ***Claudia will attend the bid award meeting if required and will prepare a Construction Issue set of documents.***
8. ***Claudia*** will perform construction administration throughout construction. This will include reviewing shop drawings, attending construction meetings and providing detailed minutes to all attendees, possible field revisions, and reviewing and approval of pay applications from the contractor.
 - **Electronic Construction Schedule.** This shall be submitted and approved before construction starts and will be reviewed monthly with each pay request and updated as required. We consider this to be the single most important document to manage the project and review the contractor's real knowledge of the project.
 - **Shop Drawing submittals** and processing – All submittals must be reviewed and stamped by the General Contractor prior to submitting to our office. This helps assure the general contractor has reviewed the submittals.
 - **Request for information** – All requests must be in writing and submitted through the General Contractor to the Architect only. We will not respond to any questions

CPZ ARCHITECTS, INC.

4316 WEST BROWARD BOULEVARD, PLANTATION, FLORIDA 33317
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AA# 26000685 WWW.CPZARCHITECTS.COM



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from any Sub-Contractors, nor will our Consultants respond to the General Contractor or Sub – Contractors. This helps promote clear communication.

- **Site Meetings** – We recommend bi-weekly site meetings. ALL meetings are followed up with site meeting minutes and include construction site photos of the project. We are believers in the statement that a picture tells a thousand words. These minutes are usually distributed to all parties within 48 to 72 hours of the meeting. Items from each meeting are carried on the minutes until they are resolved. All this adds up to a detailed record of the job progress.
- **Minimize change orders** – provide explanation and suggestions for alternatives to optimize savings for owner

We have a very solid track record of expediting our projects. We were hired by the City of Miami Gardens to complete the 12 Million Dollar Community Center after the City had to terminate the Architect of Record. We assigned dedicated staff to this project and expedited the completion. ***Based on this successful completion, the City retained our services for the next two phases of the project.***

Our Firm Principal, Chris P. Zimmerman, is also a licensed General Contractor; this experience only helps to further our ability to provide quality Construction Managements Services to our Clients.

Based on our current workload and projected projects, CPZ Architects has reviewed your proposed schedule and will be able to meet your project schedule as shown in Exhibit "A" of the request for letters of interest.

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CHRIS P. ZIMMERMAN, AIA

PRESIDENT / PRINCIPAL-IN-CHARGE



YEARS EXPERIENCE - 31

REGISTRATION

Architect:

Florida, #10,995, 1985
North Carolina #9716,
2004

Louisiana #6826,
2008

NCARB Certification, 1986

Licensed General

Contractor-Florida,
#CGC1507035, 1986

EDUCATION

Carnegie-Mellon University-
Bachelor of Architecture,
1983

AFFILIATIONS

American Institute of Architects
AIA Chapter President, 2014
2013 Citizen Architect
Boy Scouts of America
Eagle Scout
City of Plantation
2013-2017 Councilman

PROFESSIONAL PROFILE

The founder of CPZ Architects, Inc., Mr. Zimmerman serves as principal-in-charge of all projects undertaken by the firm, ensuring quality delivery of services and client satisfaction. In addition, he serves as lead architect/project manager on designated projects, providing day-to-day leadership of multidisciplinary project teams.

Mr. Zimmerman's client-focused commitment to project success – from precise documentation of measurable client goals and objectives, building code verification and project planning, to fully detailed construction documents, through final punch list – has earned him the reputation as a quality architect in the south Florida community. To his design work, Mr. Zimmerman also brings in-depth constructability knowledge and application to projects through his certification as a general contractor, a faculty that assures his clients that his designs have been developed to be economically buildable.

Mr. Zimmerman brought to his own firm the unique perspective of both architect and client. In his prior position as vice president of Scharf & Associates, he designed and managed more than \$50 million of new and renovation projects for both public and private sector clients. Earlier, he served in the owner's capacity, as Senior Project Architect for the City of Fort Lauderdale, creating award-winning designs on City projects. Through this combination of experience, Mr. Zimmerman brings a distinctly client point of view, coupled with architectural expertise and management efficiency, to each CPZ project.

PROJECT PROFILE

A record of meeting his clients' objectives for their projects underscores Mr. Zimmerman's commitment to quality architecture, personalized service, and effective project management. His broad project experience ranges from governmental, commercial/office, cultural, healthcare, and public safety facilities, to parks and recreation, resorts, and private residences. Notable among them:

Billie's Swamp Safari Maintenance Facility, Clewiston, Florida

This project will be the new home of the Billie's Swamp Safari Fleet Maintenance garage and offices. A 3400sf metal building with maintenance bays will provide a new home with repair, office, and laundry facilities into one structure.

Cost: \$500,000

Scheduled Completion Date: Summer 2013

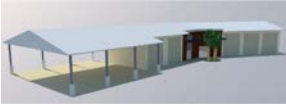


Big Cypress Public Works and Housing Maintenance Facility, Clewiston, Florida

This project will be the new home of the Seminole Housing Maintenance Offices and workshop and the Big Cypress office and shop for the Seminole Tribe Public Works Department. A 3200sf metal building will include warehouse and woodshop facilities as well as offices, and a public works workshop.

Cost: \$500,000

Scheduled Completion Date: Summer 2014



Town of Davie Public Works Storage Building, Davie, Florida

The project also includes a new single story, 3,000 square foot Shop and Storage Building to provide space for the storage of maintenance supplies.



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AA# 26000685

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**YEARS' EXPERIENCE****9****EDUCATION**

Florida Atlantic University,
Bachelor of Architecture
Minor in Art History

AFFILIATIONS

NCARB (IDP)

PROFESSIONAL PROFILE

Ms. Galvis has experience in all phases of a project, from proposal to completion. Although she has been involved in a variety of project types, she is especially knowledgeable in the design of worship spaces and places of assembly. During her time at CPZ, Ms. Galvis has obtained experience in municipal, parks and recreation, community centers, educational and tenant improvement projects. She emphasizes the importance of communication, good planning and coordination of projects and seeks quality in all her design collaborations.

Prior to joining CPZ, Ms. Galvis worked with two other South Florida-based architectural firms, developing designs and construction documents for mixed-use, hospitality, residential, and religious projects in central and south Florida.

Ms. Galvis is fluent in Spanish.

PROJECT PROFILE

Ms. Galvis has been involved in the schematic design, design development, code research, LEED certification, construction documents, bidding, permitting, and construction administration of the following projects:

**Coconut Creek Fire Station #50, City of Coconut Creek, Florida**

This proposed new 11,000 sf, 2-Story Fire Station for the City of Coconut Creek includes two Apparatus Bays (100 ft. long each), 8 Dormitories on the Second Floor, Living areas on the First Floor & the exterior design to be sensitive to the prevalent Residential Character. LEED Silver certification is planned for this facility.

Cost: \$4.6 million

Projected Completion: Fall 2016

**Fire Rescue Station #86 & F.O.C/Community Center, Town of Davie, Florida**

This ongoing project is a brand new 15,000 sf Fire Station and Community Center / Emergency Operations Center. The 10,000 sf Fire Rescue Station portion includes two Apparatus Bays plus Support Rooms, 10 Dormitories, Exercise Room, and a full professional Kitchen. This facility is LEED registered. Included in this project will be an additional 5,000 S.F. Structure and Community Center with meeting rooms, kitchen, and showers along with major Park Renovations.

Cost: \$5 Million

Projected Completion: 2017

**NE Focal Point Thrift Store Expansion, Deerfield Beach, Florida**

CPZ Architects has just completed the Design Development phase and is currently under the Owner Review process for the design of the NE Focal Point Thrift Store Expansion. The existing building, a former senior care facility, will be converted to a Thrift Store consisting of 6,940 SF of retail space, 800 SF of storage space, a receiving space and loading dock, and a renovated entrance. The entire interior space will be completely adjusted to meet the new building use without compromising the existing shell.

Cost: \$875,000

Scheduled Completion: T.B.D.

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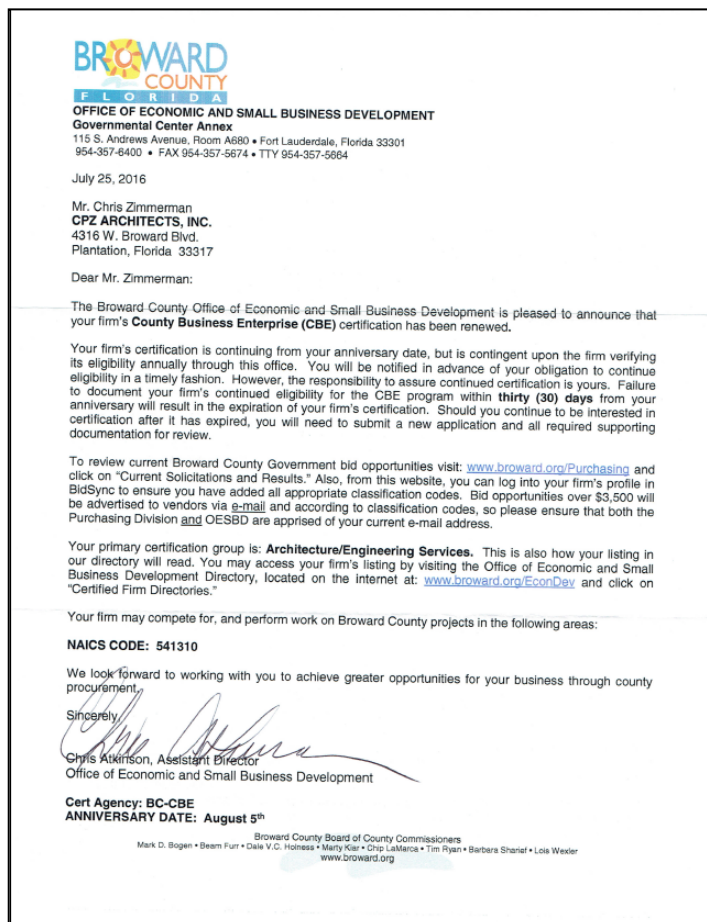
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CERTIFICATES – BROWARD COUNTY CBE

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CERTIFICATIONS – DELTA G CONSULTING ENGINEERS, INC.

“Designing Quality Architecture that Builds Lasting Relationships”

State of Florida

Minority, Women & Florida Veteran Business Certification

Delta G Consulting Engineers

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:

04/13/2015 to 04/13/2017




Chad Poppell, Secretary
Florida Department of Management Services



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LITIGATION AND ETHICS

CPZ Architects, Inc. has **NEVER** been involved in any Litigation, Debarment/Suspension or State Licensing Issues.


CPZ Architects, Inc. has never resigned or been removed from a project.

CPZ Architects, Inc. **isn't nor ever has been** involved with any bankruptcy proceedings or any breach in professional ethics, including those settled out of court.

ANTI-KICKBACK AFFIDAVIT

STATE OF Florida)
) SS:
COUNTY OF Broward)

I, the undersigned hereby duly sworn, depose and say that no portion of the sum to be paid for providing architectural services will be paid to any employees of the South Broward Drainage District or its elected officials, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

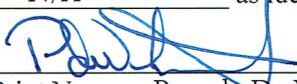
By: 
Chris P. Zimmerman President

(Title)

Sworn to and subscribed before me this 5 day of October 20 16 .

STATE OF FLORIDA)
) §
COUNTY OF BROWARD)

The foregoing instrument was acknowledged before me this 5 day of October , 20 16, by Chris P. Zimmerman , as, President who is personally known to me or who has produced N/A as identification.


Print Name: Pamela De Verteuil
Notary Public, State of Florida at Large
Commission No. FF044484

My Commission Expires



PAMELA DE VERTEUIL
MY COMMISSION # FF 044484
EXPIRES: August 14, 2017
Bonded Thru Budget Notary Services

DRUG FREE WORKPLACE AFFIDAVIT
FLORIDA STATE STATUTE 287.087

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids, proposals or replies that are equal with respect to price, quality, and service are received by the State or any political subdivision for the procurement of commodities or contractual service, a bid, proposal or reply that certifies that it or has implemented a drug-free workplace program shall be given preference in the award process. In the event that proposals are received by two or more firms that have a drug-free workplace program or, if none of the firms have a drug-free workplace program, the District will determine who is the most qualified firm based on the qualification criteria provided; or in the alternative, the District reserves the option to solicit new Letters of Interest for this project.

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

WITNESSES:

[Signature]
Witness Signature

Jayson Hall

Witness Print Name

[Signature]
Witness Signature

Claudia Galvis

Witness Print Name

CPZ Architects, Inc.

Name of Architect

By: [Signature]

Chris P. Zimmerman President

Print Name & Title

October 5, 2016

Date

NOTARY CERTIFICATE

State of Florida }

} ss.:

County of Broward }

I HEREBY CERTIFY that on this 5 day of October, 20 16, before me personally appeared Chris P. Zimmerman, as President of CPZ Architects, Inc., to me known to be the person who signed the foregoing instrument, as such officer, and whom acknowledged the execution thereof to be his/her free act and deed as such officer for the uses and purposes therein mentioned, and that the said instrument is the act and deed of said company He (she) is X personally known to me or has produced N/A as identification.

WITNESS my signature and official seal at said County and State, the Day and Year last aforesaid.

[Signature]
Notary Public – State of Florida

My Commission Expires:



PAMELA DE VERTEUIL
MY COMMISSION # FF 044484
EXPIRES: August 14, 2017
Bonded Thru Budget Notary Services

NON-COLLUSION AFFIDAVIT

STATE OF FLORIDA)
) §
COUNTY OF BROWARD)

Chris P. Zimmerman, being first duly sworn, deposes and says that he or she is the President of CPZ Architects, Inc., the party making the foregoing proposal, that the proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the proposal is genuine and not collusive or a sham; that the proposer has not directly or indirectly induced or solicited any other proposer to put in a false or sham proposal, and has not directly or indirectly colluded, conspired, connived, or agreed with any proposer or anyone else to put in a sham proposal, or that anyone shall refrain from submitting a proposal; that the proposer has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal or the negotiated price of the proposer or any other proposer, or to fix any overhead, profit, or cost element of the negotiated price, or that of any other proposer, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the proposal are true; and further, that the proposer has not, directly or indirectly, submitted his or her proposal or any portion thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham proposal.


Signed: 

Date: October 5th, 2016

By: Chris P. Zimmerman

STATE OF FLORIDA)
) §
COUNTY OF BROWARD)

The foregoing instrument was acknowledged before me this 5 day of October, 20 16, by Chris P. Zimmerman, as, President who is personally known to me or who has produced N/A as identification.


Print Name: Pamela De Verteuil
Notary Public, State of Florida at Large
Commission No. FF 044484

My Commission Expires



PAMELA DE VERTEUIL
MY COMMISSION # FF 044484
EXPIRES: August 14, 2017
Bonded Thru Budget Notary Services



CERTIFICATE OF INSURANCE-CPZ

"Designing Quality Architecture that Builds Lasting Relationships"

Client#: 1050588		CPZARC1		DATE (MM/DD/YYYY) 08/31/2016			
ACORDTM CERTIFICATE OF LIABILITY INSURANCE							
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.							
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).							
PRODUCER USI Insurance Services, LLC, 1715 N. Westshore Blvd. Suite 700 Tampa, FL 33607			CONTACT NAME: PHONE (A/C, No, Ext): 813 321-7500 FAX (A/C, No): E-MAIL: ADDRESS:				
INSURED CPZ Architects, Inc. 4316 West Broward Blvd. Plantation, FL 33317			INSURER(S) AFFORDING COVERAGE INSURER A: Travelers Indemnity Co of CT 25682 INSURER B: Travelers Indemnity Company 25658 INSURER C: Travelers Casualty & Surety Co 19038 INSURER D: Wesco Insurance Company 25011 INSURER E: INSURER F:				
COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR TYPE	TYPE OF INSURANCE	ADDL RISK	SUBR NOV	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC OTHER:	X	X	6801H881909	09/08/2016	10/16/2016	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPOP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	X		6801H881909	09/08/2016	10/16/2016	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000	X		CUP6G403954	09/08/2016	10/16/2016	EACH OCCURRENCE \$1,000,000 AGGREGATE \$1,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		X	UB7327Y233	10/16/2015	10/16/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH- ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
D	Professional Liability			ARA109275202	10/17/2015	10/17/2016	\$2,000,000 per claim \$2,000,000 annl aggr.
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Professional Liability coverage is written on a claims-made basis.							
CERTIFICATE HOLDER For Proposal Purposes				CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 			
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