

**SOUTH BROWARD DRAINAGE DISTRICT
GOVERNING BOARD MEETING MINUTES**

JUNE 28, 2018

Present:

Scott Hodges, Chairperson
Vicki Minnaugh, Treasurer
Robert E. Goggin, IV, Secretary
Jack McCluskey, Commissioner
Alanna Mersinger, Commissioner
Mercedes Santana-Woodall, Commissioner

Kevin M. Hart, District Director
Reina Muniz, Recording Secretary
Douglas R. Bell, Legal Counsel
General Public: See Attached List

Absent:

James Ryan, Vice Chairperson

01. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Chair Hodges called the SBDD Board Meeting to order at 8:03 a.m.; with Commissioner Minnaugh, Commissioner Mersinger, Commissioner McCluskey, Commissioner Goggin, and Commissioner Santana-Woodall present at the meeting; followed by the Pledge of Allegiance.

02. PUBLIC COMMENT

None.

03. APPROVAL OF MINUTES

Commissioner McCluskey moved for approval of the minutes of the May 31, 2018, South Broward Drainage District Board meeting. Motion was seconded by Commissioner Goggin and it was carried unanimously.

04. DIRECTOR'S REPORT

A. SBDD RESOLUTION NO. 2018-01 - INTERLOCAL AGREEMENT WITH BROWARD COUNTY FOR \$30,000 COST SHARE FOR UPDATED, COUNTY-WIDE 100-YEAR FLOOD ELEVATION MAPS AND ASSOCIATED STORMWATER MODELING.

District Director Hart stated that SBDD Resolution No. 2018-01 is to approve an Interlocal Agreement between Broward County and SBDD for cost-share funding of the County's update to its 100-year flood elevation maps. He said that in April, 2016, the SBDD Board of Commissioners approved an update to the District's 5-Year Capital Improvement Plan (CIP) that included a \$30,000 cost-share over 2 years for the County-wide Flood Mapping Project. Since that time, SBDD's 5-Year CIP has included a line item and funding for this initiative.

District Director Hart said that the County-wide Flood Mapping Project has started; and that the County signed an agreement with a Consultant (Geosyntec Consultants Inc.) to prepare the updated flood maps, and the Consultant has begun working on specific tasks outlined in the agreement.

District Director Hart commented that SBDD hosted a Stakeholder Meeting at SBDD Headquarters yesterday, and it went very well, and was well attended. The whole purpose of the meeting was to talk about the flood mapping scope; information that the consultant was looking for from individual drainage Districts; and to answer questions as to what the maps will include. He said that this is part of the future map series that the County Commission approved about two years ago. What these maps will do is provide ground water elevation, and 100-year flood elevations into the future. The maps will project up to the year 2060 and will take into account projected sea level rise; but more importantly, it will also provide 100-year flood elevations based on current conditions; and SBDD will be able to compare those elevations with SBDD's flood models. The 2060 projections will be important for SBDD to determine if it will need to take any initiatives, or adaptation measures, to guard against increased elevations.

District Director Hart said that although back in 2016 the Board approved the cost-share for SBDD, it's taken some time for Broward County to get to where they are today. He said that Broward County has prepared an Interlocal Agreement that specifies the terms and conditions for payment of SBDD's \$30,000 cost-share, which is included as Exhibit "1" to the Resolution. Exhibit "A" to the Interlocal Agreement specifies the Scope of Services for the flood mapping project; and Exhibit "2" to the Resolution lists the benefits to SBDD and its residents in the County-wide Flood Mapping Project. He said that there are a number of cities that are participating.

Commissioner McCluskey asked if the maps will be shared with the City of Pembroke Pines, and the City of Miramar, etc. District Director Hart replied that they will be shared; and that this is a County initiative. The process will include a formal adoption by the County Commission; and once adopted, it will be part of the County-wide regulations. It will be a County-wide map, and it will be available to all the municipalities. Whether those cities are on the cost-share list, will be for them to decide at some point.

District Director Hart requested formal approval of SBDD Resolution No. 2018-01 for approval of an Interlocal Agreement between Broward County and SBDD for the District's \$30,000 cost-share in the development of updated, County-wide, 100-year flood elevation maps, and associated stormwater modeling, with funding coming from the SBDD CIP Committed Account. This project was included in the District's 2016-2017 and 2017-2018 Capital Improvement Plan.

Commissioner Goggin moved for approval of SBDD Resolution No. 2018-01 - Interlocal Agreement with Broward County for \$30,000 cost share for updated, county-wide 100-year flood elevation maps and associated stormwater modeling as submitted. Motion was seconded by Commissioner Santana-Woodall.

Chair Hodges asked District Director Hart what is the incentive for the cities to participate; or for everyone to say no, and then use the same information that other agencies pay for. District Director Hart replied that there is none; other than for other cities to recognize the value. He said it's really not just an east Broward issue; and even though SBDD is further west in the County, we are already seeing some impacts with SBDD's canal levels. He said that we saw it with Hurricane Irma in the C-9 Canal. He said that one of the biggest advantages that the District has is the ability to pump water through SBDD's pump stations.

Commissioner Mersinger commented that SBDD represents Pembroke Pines, Miramar, and different cities; and was curious why Central Broward Water Control District was not on the list. Attorney Bell replied that they were never asked.

Commissioner Goggin commented that perhaps at some point, once the cities realize that SBDD is

doing their due diligence, that SBDD can reach out to the cities that SBDD is involved with, and let them know what's going on.

District Director Hart commented that the County does make a point to always recognize these cost-share partners, and they also make a point to single-out participating Drainage Districts.

Commissioner Minnaugh requested that for anything that goes out county-wide or state-wide, that SBDD not use their acronym, because if they want to know who SBDD is, we should spell it out. District Director Hart agreed and said that he will make a point of that in the future.

The question was called and it was carried unanimously.

B. CLOSE-OUT OF CONTRACT FOR SBDD MAINTENANCE BUILDING EXPANSION PROJECT

District Director Hart discussed the details of the contract close-out for the SBDD Maintenance Building Expansion Project. He said that in April 2017, SBDD awarded a contract to Republic Construction Corporation (Republic) for the SBDD Maintenance Building Expansion Project. The contract amount was \$586,100; and the contract included the construction of the Maintenance Building Expansion (Base Bid) plus two Alternate Bid items for Solar Power and Piping for a Future Air Compressor. The project was substantially completed on April 6, 2018.

To date, there has been one (1) Change Order (CO) on the Project in amount of \$5,558, or less than 1% of the contract value; and that was to redo the stands for the solar panels. There will be one additional CO to close-out the project. The project was delayed by 99 days, which equates to \$24,750 in Liquidated Damages (LDs). The Contractor has submitted four additional COs for additional time and money on the project.

A meeting was held on Friday, June 15th between the President of Republic and District Director Hart to review Republic's additional CO requests and to discuss a final payment amount to close-out the contract. SBDD agreed to add 10 days to the contract time due to the impacts from Hurricane Irma in September 2017. This would reduce the LDs to \$22,250. The content and validity of the remaining CO requests were the subject of the discussion during the meeting. Ultimately, Republic and SBDD agreed to a deduction of \$12,500 on the final payment amount to account for the time delays (LDs) on the project.

Therefore, the Final Change Order will reflect a deduction of \$12,500 on the contract price, which brings the final contract total to \$579,158, or 1.18% below the original contract amount.

The final accounting report shows that SBDD's costs for the project (site work, permitting, and architectural) came in \$9,187.81 below the 2017 budget estimate; and that a total of \$15,225.98 in additional items were added to the building that were not included in the original budget estimate. These were all items that SBDD elected to add, such as security cameras, security system, additional building ladder, additional support columns, and a new air compressor.

With these additional items added, the final building cost totals \$674,146.17.

This project is included in the District's Capital Improvement Plan; and funding for the project has come from the SBDD CIP Committed Account and the SBDD General Operating Account over a 2-year period. Final payment to the Contractor will be in the amount of \$75,281.75, based on the final accounting report referenced above.

The request was for approval to close-out the contract with Republic Construction Corporation for the SBDD Maintenance Building Expansion Project with a final payment amount of 75,281.75.

Commissioner Minnaugh moved for approval for the close-out of contract for SBDD Maintenance Building Expansion Project. Motion was seconded by Commissioner Goggin and it was carried unanimously.

District Director Hart commented for the record that this was a team effort.

C. REQUEST TO PURCHASE NEW SBDD VEHICLE

District Director Hart said that SBDD staff has researched pricing for the purchase of a new vehicle to replace one of the District's existing vehicles.

He made a request to purchase a new 2018 Ford Escape. He said the lowest price available for the purchase of a new 2018 Ford Escape was through the Florida Sheriff's Association Contract in the amount of \$18,598.00. The Florida Sheriff's Association Contract was awarded through a publically advertised, competitive bid process and therefore, the purchase of a vehicle through this contract does not require SBDD to publically advertise for bids.

SBDD researched other pricing options for a comparable 2018 Ford Escape, and determined that the pricing through the Florida Sheriff's Association Contract is the most economical option. Informal pricing obtained from other local car/truck dealers exceeded \$24,500 in price.

District Director Hart requested approval for the District to purchase a 2018 Ford Escape from Prestige Ford of Mt. Dora under the Florida Sheriff's Association Contract in the amount of \$18,598.00. The purchase of the new vehicle will be funded through the General Operating Account as part of the District's 2017-2018 budget.

Commissioner McCluskey moved for approval to purchase a new SBDD vehicle. Motion was seconded by Commissioner Goggin and it was carried unanimously.

D. SBDD RESOLUTION NO. 2018-02 – AUTHORIZATION FOR DISTRICT DIRECTOR TO SIGN GRANT APPLICATIONS AND GRANT AGREEMENTS

SBDD Resolution No. 2018-02 is to authorize the District Director to sign grant applications and grant agreements on behalf of the District.

District Director Hart stated that it is not uncommon for SBDD to apply for grants from different federal, state, county, local, or private agencies, including, but not limited to: South Florida Water Management District (SFWMD), Florida Department of Environmental Protection (FDEP), U.S. Department of Agriculture - Natural Resources Conservation Service (NRCS); Federal Emergency Management Agency (FEMA), State of Florida Division of Emergency Management (FDEM), and Broward County.

Typically, the District Director will sign the grant application on behalf of the District; however, certain grant applications may require "Proof of Authorization Authority" for the District Director to sign. Resolution 2018-02 will provide this authorization.

District Director Hart commented that he is currently reviewing the Hazardous Mitigation Grant Program that he hopes to submit an application under that program; but there is a requirement that

states that he would need authorization in order to sign, and that authorization needs to be by Resolution.

In addition, some grants may be accompanied by a grant agreement that is prepared after the grant is awarded. As with the grant application, the District Director would typically sign such agreements on behalf of the District. SBDD Resolution No. 2018-02 will provide "Proof of Authorization Authority" for the District Director to sign grant applications and agreements on behalf of the District, if required.

There are no financial impacts at this time; any cost sharing associated with grant applications will require prior SBDD Board approval, either as part of the District's 5-year Capital Improvement Plan (CIP) or by separate Board approval.

District Director Hart requested approval of SBDD Resolution No. 2018-02 authorizing the District Director to sign grant applications and grant agreements on behalf of the District.

Commissioner McCluskey moved for approval of SBDD Resolution No. 2018-02 to authorize the District Director to sign grant applications and grant agreements on behalf of the District. Motion was seconded by Commissioner Goggin and it was carried unanimously.

Commissioner McCluskey asked District Director Hart, how much money are we talking about. District Director Hart replied that there are two grants he is reviewing right now. He is looking at the B1 and B2 Pump Stations, that totals up to \$400,000, and it is a cost-share that has already been approved in the CIP; and it will be far less than the budget line item in the CIP. The cost-share is 25%, so the District's share would be \$100,000. He said that he is also submitting a separate application for the District's fire suppression system for the pump stations. It's a lot of work; and most agencies hire grant writers; and some have consultants that are doing this for them. He said you have to be on the County's local mitigation plan, and these two projects are on it. He had already submitted for those previously. The fire suppression system is a \$250,000 total cost with a \$62,500 cost-share.

E. OTHER

- **FASD Conference** – District Director Hart said that he and Vice Chair Ryan attended the FASD Conference; and they sat in on some very good presentations; and Vice Chair Ryan did some networking with other officials. District Director Hart made the Board aware that SBDD was awarded the Safety Award through FASD for 2018. He said that the District does not submit for these awards; and he was very proud that SBDD was recognized in that regard. He noted that FASD has good programs that are beneficial. He said one of the programs is a Certified District Officer (CDO) for elected officials; that entails ethics, sunshine law, etc.; and Vice Chair Ryan sat through a number of those programs, and he had an interest in obtaining that certificate. He said they already submitted the application, and the cost is covered in the District's budget (\$250.00).

District Director Hart formally asked for approval by the Board to be able to submit the application for Vice Chair Ryan to get his CDO Certificate.

Commissioner Mersinger made a motion to approve the submittal of the application for Vice Chair Ryan to receive his CDO Certificate. Motion was seconded by Commissioner Santana-Woodall and it was carried unanimously.

Chair Hodges suggested that this could be offered to one or two people a year who might also be interested in obtaining that Certification; as we move forward in the next budget year. District Director Hart said he will include it in the next budget.

- **Set Preliminary Budget Hearing Time** – SBDD will hold their Preliminary Budget Hearing on July 26, 2018 at 8:15 a.m.
- **Maintenance Building Dedication** - District Director Hart reminded everyone that the Maintenance Building Dedication is tomorrow, June 29 from 9:00 a.m. to 11:00 a.m.
- **Grants** – District Director Hart said that he is waiting for an agreement from NRCS on additional funding for Hurricane Irma; and SBDD still has a few locations on the fringes that SBDD is requesting funding for. He said SBDD already received funding for emergency sites; the only proviso under NRCS is that you cannot do any of the work until the agreement is executed; which really places SBDD in a difficult position, especially in critical areas. SBDD made a decision early on that we would remove the debris as soon as possible.
- **Pembroke Pines ADHOC Committee Meeting** – District Director Hart said he attended the City of Pembroke Pine’s Adhoc Committee meeting for Hurricane and Emergency Preparedness. He said there was a very good discussion; and he was able to share with the Committee the District’s function and what SBDD does; the five municipalities that we serve; and he talked about the pump stations, maintenance programs, etc. It was very well received and they had a lot of questions. He said he expanded a bit beyond hurricane and emergency preparedness; but he thought it was valuable to be able to share with them some of the things that SBDD does, and how they do it. He also shared some of SBDD’s practices and policies that we have in place.

05. ATTORNEY’S REPORT:

Attorney Bell congratulated Vice Chair Ryan, Commissioner Mersinger, and Commissioner Santana-Woodall on their re-election; and wished good luck to Commissioner Goggin in November.

06. APPROVAL OF LEGAL BILLS

Commissioner Minnaugh moved for approval of the legal bills. Motion was seconded by Commissioner Santana-Woodall and it was carried unanimously.

07. BOARD MEMBERS QUESTIONS/COMMENTS

Commissioner Mersinger commented that one of her constituents had brought up to her attention that during the dry season the lakes are so low that it looks ugly. She asked if there is any way for SBDD to keep the water level higher. District Director Hart replied no; that unfortunately, that is a function of the whole region, and during the dry season the water table drops across the District.

Chair Hodges added that one of the advantages of having sluice gates, is that we can hold back more water when we don’t have to pump; and we’ll discharge slower, so we’ll hold more water.

District Director Hart commented that SBDD does close their gates and stop discharging to try to conserve water as best as they can. Unfortunately, during March or April, at the height of dry season, we see it every year; we are down anywhere between a foot to a little more than a foot. He said that staff receives the same

question; and SBDD cannot raise the water, or keep it maintained at that level, because it is impacted by groundwater flow. District Director Hart confirmed that we had record rainfall in May.

Commissioner Goggin commented that on Taft Street, between University Drive and Douglas Road, he is seeing very visible deterioration of all the work that was done there. He says it has been brought to his attention several time that the residents have concerns of the excessive erosion, and they have been asking him questions about it. District Director Hart said that he has brought this to the attention of the City Engineer. He has sent them photos, emails, and has had informal follow-up calls; and that he will send another notice to them, that it was once again brought up at our Board meeting as a concern; but it is the City's responsibility.

Commissioner McCluskey said he spoke to Karl Kennedy a few years ago about that problem, and he mentioned to Karl that the State of Virginia has a roadside stabilization program where if you do a road, you do the stabilization on the side, so if someone runs off the road, they don't immediately go into the rail, etc. He said that he spoke to a representative from Virginia, and he said it was a doable thing, but Karl did not seem interested.

District Director Hart said that at the time, the City came in and changed the design; and they actually adopted the same system that SBDD had done with the geotubes; and at each point of discharge in that section, they placed flumes, and concrete to allow the water to discharge into the canal; and from what he has been told, those are working well; and in those areas the erosion is not the same. Joseph Certain noticed that at the eastern part of the canal, that was not done. He said that is what they tried to point out to the City. He will have Joe look at the whole limit of the roadway, and he will point out to the City that this is a concern.

Commissioner Goggin also commented that on the south side there is a gap between the B2 pump station and the guardrail that protects the restaurant. District Director Hart said they will be placing a fence to restrict access to the canal.

08. MEETING DATE(S)

- A. **NEXT REGULAR BOARD MEETING WILL BE HELD ON THURSDAY, JULY 26, 2018 AT 8:00 A.M.**

Adjournment at 9:10 A.M.

Respectfully submitted,

Robert E. Goggin IV, Secretary
South Broward Drainage District

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MEMORANDUM

DATE: July 19, 2018
TO: South Broward Drainage District Commissioners
FROM: Kevin M. Hart, P.E.
District Director
Subject: Selection of Accounting Firm to Provide Annual Financial Auditing Services

Comments:

SBDD advertised for Request for Proposals (RFP) for Annual Financial Auditing Services. The District received five submittal (5) submittal packages in response to the RFP.

In accordance with SBDD Resolution No. 2012-07 (and State Statutes), the SBDD Audit Committee held a series of committee meetings to establish criteria for the evaluation of the RFP submittals and to rank the top three rated firms. The evaluation criteria included both technical qualifications and compensation, where compensation was not the sole or predominant factor in the evaluation criteria.

The SBDD Audit Committee ranked the top three firms as follows:

1. Lerro & Chandross, PLLC
2. Keefe, McCullough & Co.
3. Grau & Associates

The RFP submittals for each of the five firms who submitted proposals are attached, along with copies of the Audit Committee meeting minutes.

KH
Attachments

**SOUTH BROWARD DRAINAGE DISTRICT
AUDIT COMMITTEE MEETING MINUTES
July 11, 2018**

Committee Members: Commissioner Vicki Minnaugh (Chair), Susan Iratzoqui, and Kevin Hart

The Committee met at 9:00 AM with Committee members Susan Iratzoqui (SI) and Kevin Hart (KH) in attendance.

KH made a motion to suspend the committee meeting until 1:30 PM so that Commissioner Vicki Minnaugh (VM), the Committee Chair, could attend. Motion was seconded by SI and carried unanimously.

The committee meeting was reconvened at 1:30 PM with all committee members present.

The following items were discussed:

- The meeting minutes from the May 7th committee meeting were approved.
- The committee reviewed the submittals received for the SBDD Annual Financial Auditing Services.
 - KH indicated that SBDD received five (5) submittals by the 3 PM deadline and all submittals met the submittal deadline requirements.
 - Each committee member had been provided with a copy of each submittal prior to the meeting.
 - SI indicated that she was very happy with the District's current audit firm, Lerro & Chandross, PLLC.
 - KH indicated that he felt all the firms were very qualified, but there were three firms that stood out as it related to Special District experience (see below).
- The committee members reviewed their individual rankings for each submittal. The results were as follows:

<u>Firm Name</u>	<u>KH</u>	<u>VM</u>	<u>SI</u>	<u>Average</u>
Lerro & Chandross, PLLC	60	60	60	60.0
Keefe, McCullough & Co.	58	55	53	54.3
Grau & Associates	58	55	50	55.3
Templeton & Company	54	50	50	51.3
GLSC & Company, PLLC	54	50	32	45.3

- The committee adopted the average scores as the final technical quality scores for each firm. The committee agreed that based upon the submittals, the compensation envelopes for the top three firms would be opened - Lerro & Chandross, PLLC ; Keefe, McCullough & Co.; and Grau & Associates.
- KH opened up the fee proposals for the three firms listed above and read the fees, including the hourly rates. The lump sum fees were as follows:

<u>Firm Name</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Lerro & Chandross, PLLC	\$22,750	\$23,000	\$23,250	\$23,500	\$23,750
Keefe, McCullough & Co.	\$18,500	\$18,750	\$19,000	\$19,250	\$19,500
Grau & Associates	\$30,000	\$20,000	\$20,500	\$21,000	\$21,500

Hourly Rates for Partners and Administrative Support were as follows:

<u>Firm Name</u>	<u>Partner</u>	<u>Administrative Support</u>
Lerro & Chandross, PLLC	\$200	\$50
Keefe, McCullough & Co.	\$225	\$90
Grau & Associates	\$225	\$110

- The committee members scored the compensation as follows:

<u>Firm Name</u>	<u>Score</u>
Lerro & Chandross, PLLC	38
Keefe, McCullough & Co.	40
Grau & Associates	38

- The committee agreed on the following overall scores and ranking:

<u>Firm Name</u>	<u>Ranking</u>	<u>Total Score</u>
Lerro & Chandross, PLLC	1	98.0
Keefe, McCullough & Co.	3	94.3
Grau & Associates	2	93.3

- All committee members stated that they did not need to hear oral presentations from the firms to determine the rankings.
- The committee agreed that the above noted rankings would be presented to the SBDD Board of Commissioners as the recommendation from the SBDD Audit Committee.
- The SBDD Audit Committee meeting scheduled for July 17th at 10:00 AM will be canceled.
- The final decision on the selected firm for Annual Financial Auditing Services will be made by the SBDD Board of Commissioners at the July 26th Board meeting.
- The meeting was adjourned at approximately 2:20 PM.

**SOUTH BROWARD DRAINAGE DISTRICT
AUDIT COMMITTEE MEETING MINUTES
May 7, 2018**

Attendees: Commissioner Vicki Minnaugh, Susan Iratzoqui, Kevin Hart

The following items were discussed:

- Commissioner Vicki Minnaugh was elected as chair of the 2018 SBDD Audit Committee.
- Kevin Hart reviewed the RFP Advertisement and RFP package for the SBDD Annual Financial Auditing Services. The RFP package was essentially the same as the 2012 RFP package.
- Submittals by interested parties are due by 3:00 PM on Thursday, July 5, 2018.
- Kevin Hart reviewed the schedule and process for the Audit Committee.
- Kevin Hart presented draft criteria for evaluating the RFP submittals, which again was the same as the 2012 criteria. The draft criteria included a proposed scoring system for Technical Quality and Compensation as follows:

○ General Gov't/ Special District audit Experience	15 points
○ Firm Qualifications	15 points
○ Qualifications of individuals assigned to the audit	5 points
○ Size & organization Structure of the firm	5 points
○ Demonstrated understanding of SBDD's requirements	<u>20 points</u>
	SUB-TOTAL 60 points
(must be of 51 or higher to consider compensation)	
○ Compensation	SUB-TOTAL 40 points
	TOTAL 100 points

- The committee agreed on the evaluation criteria, scoring system, and evaluation form.
- The next SBDD Audit Committee meeting is scheduled for July 11th at 9:00 AM. At that time the committee will review and evaluate the submittals and rank the top three firms. The committee may decide schedule interviews with selected firms in order to rank the top 3 firms. If necessary, those interviews will take place on July 17th starting at 9 AM.
- The final decision on the selected firm for Annual Financial Auditing Services will be made by the SBDD Board of Commissioners on July 26th.

****MEMORANDUM****

DATE: July 19, 2018

TO: South Broward Drainage District Commissioners

FROM: Kevin M. Hart, P.E.
District Director

Subject: 2018/2019 Draft Budget
SBDD Resolution No. 2018-03

Comments:

Attached for the Board's review and discussion is the 2018/2019 Draft Budget.

The total proposed budget for fiscal year 2018/2019 is \$3,805,932.61 which represents a 0.35% increase from the previous year. There are no proposed increases to the District's annual assessment rates, which are currently set at the following rates:

<u>Property Designation</u>	<u>Current Rate</u>
Single-Family Home	\$35.00
Vacant	\$27.10
Multi-Family	\$24.30
Residential Condo	\$24.30
Commercial/Industrial	\$72.30
Mobile Home	\$24.30

The projected revenues have been adjusted based on revenues from the previous five years, and projected income for FY 2018/2019.

The current level of District operations, maintenance, and repairs is projected to remain at or above the current level. Budgeted expenses for fiscal year 2018/2019 are consistent with 2017/2018 expenses with the following exceptions:

- "Salaries/Wages" have been increased slightly to account for a cost of living increase and merit raises.
- "Accounting Fees" have been reduced slightly based on projected costs for 2018-2109.
- "Commercial Property Pkg" and "General/Excess Liability" Insurance expenses have been increased to account for the new maintenance garage building and new equipment purchases.
- "Workers Compensation" Insurance costs has been increased to account for an expected rate increase to the District's Workers Comp insurance premium.

- “Advertising” expenses have been lowered based on historical costs.
- “FPL” expenses have been increased slightly based on new accounts for two new sluice gates.
- “Office Supplies and Postage” expenses have been increased slightly based on anticipated costs.
- “Water/Sewer” expenses have been increased slightly based on anticipated costs.
- “Building & Grounds” has been decreased by \$72,000 due to the fact that last year’s budget included funding in this line item for the garage expansion project.
- Repairs & Maintenance for “Equipment/Vehicles/Boats” has been increased by \$5,000, based on anticipated expenses for FY 2018-2019.
- “Sanitation” has been increased by \$3,000 to account for higher costs for the disposal of trash and debris at the county landfill and increased needs by the District.
- “Culvert Inspections and Cleaning” has been reduced by \$10,000, based on projected costs for FY 2018-2019.
- “Culvert Repairs” has been increased by \$10,000, based on projected costs for FY 2018-2019.
- “Herbicides/Aquatic Plant Management” costs have been reduced by \$10,000, based on historical costs and anticipated expenses for FY 2018-2019.
- “Triploid Carp/Fish Guards/Maintenance” costs have been increased by \$15,000, based on anticipated expenses for FY 2018-2019.
- “Meetings, Seminars, Tolls, Travel, Education & Employee Development” has been increased by \$500, based on projected costs for FY 2018-2019.
- “Equipment Purchases, Replacement & Upgrades” has been increased by \$10,000, based on projected costs for FY 2018-2019.

I am happy to answer any questions or provide whatever additional information is requested as it relates to the draft budget for fiscal year 2018/2019.

Financial impacts to this Agenda Item: Approval of Resolution No. 2018-03 establishes the tentative budget and assessment rates for the 2018/2019 fiscal year.

KH
Attachments

SOUTH BROWARD DRAINAGE DISTRICT
RESOLUTION NO. 2018-03

RESOLUTION OF THE SOUTH BROWARD DRAINAGE DISTRICT APPROVING THE TENTATIVE BUDGET OF THE SOUTH BROWARD DRAINAGE DISTRICT FOR FISCAL YEAR 2018/2019, APPROVING THE TENTATIVE ASSESSMENT RATES FOR TAXATION AND ASSESSMENT OF REAL PROPERTY WITHIN THE BOUNDARIES OF THE DISTRICT FOR FISCAL YEAR 2018/2019; PROVIDING FOR A PUBLIC HEARING ON THE BUDGET AND ASSESSMENT RATES AS APPROVED; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the South Broward Drainage District, a political subdivision of the State of Florida (hereinafter referred to as "District") is charged with the responsibility of maintaining canals and other facilities within the area of its jurisdiction in Broward County, Florida; and

WHEREAS, the tentative budget for fiscal year 2018/2019 prepared by the District's Director, a copy of which is attached hereto as Exhibit "A" has been submitted to the District Board of Commissioners for approval; and

WHEREAS, the tentative assessment rates for taxation and assessment of real property lying within the boundaries of the District for fiscal year 2018/2019 prepared by the District's Director, a copy of which is attached hereto as Exhibit "B" has been submitted to the District Board of Commissioners for approval; and

WHEREAS, a public meeting was held at the offices of the South Broward Drainage District, located at 6591 S.W. 160th Avenue, Southwest Ranches, Florida 33331 at 8:15 A.M. on Thursday, July 26, 2018, for the purpose of approving the tentative budget and approving the tentative assessment rates for the fiscal year 2018/2019;

NOW, THEREFORE, be it resolved by the Board of Commissioners of the South Broward Drainage District in meeting assembled, that:

1. The District's tentative budget as submitted to the Board of Commissioners of the South Broward Drainage District for the fiscal year 2018/2019, a copy of which is attached hereto as Exhibit "A" is approved as proposed.
2. The tentative assessment rates for taxation and assessment of real property

lying within the boundaries of the District for fiscal year 2018/2019 as stated in Exhibit "B" to this resolution are approved as proposed.

3. A public hearing shall be held on the budget as approved and on the assessment rates as approved on Wednesday, September 12, 2018, at 8:15 A.M. at 6591 S.W. 160th Avenue, Southwest Ranches, Florida 33331.

4. The District's Director or attorney shall prepare a notice of the September 12, 2018 public hearing on the budget and assessment rates for fiscal year 2018/2019, which shall be published in a newspaper of general circulation in Broward County, Florida, once a week for two (2) consecutive weeks providing that the second publication shall be not less than seven (7) days after the first publication and further providing that the second publication shall be seven (7) or more days prior to the public hearing.

5. The notice of public hearing on the budget and assessment rates shall be directed to all landowners of the District, shall state the purpose of the public hearing, and shall contain a designation of the date, time and place of the public hearing at which time the Board of Commissioners shall hear all objections to the budget as approved and assessment rates as approved and make changes as the Board deems necessary.

6. At the conclusion of the public hearing to be held on September 12, 2018, the Board of Commissioners shall, by resolution, adopt a budget as finally approved by the Board and by separate resolution adopt the assessment rates as finally approved by the Board.

7. If any one or more of the covenants, agreements or provisions of this Resolution or the Exhibits attached hereto shall be held contrary to any express provision of law or contrary to the policy of express law, though not expressly prohibited, or against public policy, or shall for any reason whatsoever be held invalid, then such covenants, agreements or provisions shall be null and void and shall be separate from the remaining covenants, agreements or provisions and shall no way affect the validity of all other provisions of this Resolution or the Exhibits attached hereto.

WHEREAS, this resolution shall take effect immediately upon its adoption.

IN WITNESS WHEREOF, the Chairperson of the Board of Commissioners of the District has hereunto set his hand and the Secretary of the Board of Commissioners of the District has caused to be set its seal.

ADOPTED and DATED the _____ day of July, 2018.

SOUTH BROWARD DRAINAGE DISTRICT

(SEAL)

By: _____
Scott Hodges, Chairperson

Attest:

Robert E. Goggin, IV, Secretary

STATE OF FLORIDA)
)§
COUNTY OF BROWARD)

The foregoing Resolution No. 2018-03 was acknowledged before me this _____ day of July, 2018, by SCOTT HODGES and ROBERT E. GOGGIN, IV, as Chairperson and Secretary, respectively of the SOUTH BROWARD DRAINAGE DISTRICT, a political subdivision of the State of Florida, on behalf of SOUTH BROWARD DRAINAGE DISTRICT. They are personally known to me.

WITNESS my hand and official seal in the county and state last aforesaid this _____ day of July, 2018.

Notary Public - State of Florida at Large

[NOTARY SEAL OR STAMP]

**SOUTH BROWARD DRAINAGE DISTRICT
PROPOSED BUDGET
FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019**

	TOTALS
I. SALARIES/WAGES:	
1501. ADMINISTRATIVE/OFFICE	\$376,490
1503. BOARD OF COMMISSIONERS	\$37,800
1505. FIELD OPERATIONS	\$505,026
1506. ENGINEERING/INSPECTIONS/PERMITTING	\$264,129
1507. PAYROLL TAXES/FICA	\$96,271
1509. PENSION/FRS	\$124,456
1513. OTHER	\$75,000
TOTAL	\$1,479,173
II. PROFESSIONAL FEES:	
1520. ACCOUNTING/AUDIT FEES	\$24,000
1535. ENGR.FEES/SPECIAL PROJECTS/CONSULTING	\$30,000
1540. LEGAL FEES	\$60,000
1543. LEGAL FEES/SPECIAL PROJECTS	\$25,000
1544. OTHER	\$1,000
TOTAL	\$140,000
III. INSURANCE:	
1550. COMMERCIAL PROPERTY PACKAGE	\$34,000
1555. GENERAL/EXCESS LIABILITY	\$36,000
1560. GROUP HEALTH/LIFE/DENTAL	\$395,000
1570. WORKERS COMPENSATION	\$26,000
TOTAL	\$491,000
IV. OFFICE AND ADMINISTRATION:	
1575. ADVERTISING	\$5,500
1585. COMPUTER SUPPLIES/UPGRADES	\$10,000
1590. DUES/SUBSCRIPTIONS	\$5,800
1600. FPL/ELECTRIC	\$13,500
1603. GAS (LP)/AUXILIARY SERVICE	\$5,000
1605. JANITORIAL SERVICE	\$2,000
1610. LICENSES, FEES & EMS SERVICE	\$1,100
1615. MAINTENANCE CONTRACTS	\$10,200
1620. MISCELLANEOUS/UNIFORMS	\$2,800
1625. OFFICE SUPPLIES/POSTAGE	\$6,000
1630. PAYROLL SERVICE	\$3,800
1635. PRINTING/STATIONERY/DISPLAYS	\$1,800
1640. PUBLIC RECORDS	\$35,000
1645. TELEPHONES/MISCELLANEOUS COMMUNICATIONS	\$15,000
1650. WATER/SEWER	\$2,500
TOTAL	\$120,000

EXHIBIT "A" TO SOUTH BROWARD DRAINAGE DISTRICT RESOLUTION N^o. 2018-03

SOUTH BROWARD DRAINAGE DISTRICT
 PROPOSED BUDGET
 FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019

	TOTALS
V. REPAIRS AND MAINTENANCE:	
1655. BUILDINGS/GROUNDS	\$40,000
1660. EQUIPMENT RENTAL/OUTSIDE SERVICE	\$6,000
1665. EQUIPMENT/VEHICLES/BOATS	\$40,000
1670. FUEL/OIL - PUMP STATIONS	\$50,000
1675. FUEL/OIL - VEHICLES/EQUIPMENT	\$40,000
1677. SPILL CONTAINMENT MATERIALS	\$5,000
1680. JANITORIAL SUPPLIES	\$1,000
1683. HURRICANE PREPAREDNESS SUPPLIES	\$1,500
1685. LANDSCAPING/MOWING/CLEARING	\$35,000
1690. PHOTOGRAPHY/SUPPLIES	\$250
1695. PUMP STATIONS & CONTROL STRUCTURES	\$70,000
1700. SAFETY/SCUBA/INSPECTION EQUIPMENT	\$3,000
1705. SANITATION/EXTERMINATION	\$15,000
1710. SMALL TOOLS/SHOP SUPPLIES	\$9,000
1715. WATER RECORDERS/ELEVATION GAUGES/TELEMETRY	\$8,000
TOTAL	\$323,750
VI. FACILITIES REPAIR/ REPLACEMENT/ UPGRADES:	
1720. CANAL CLEANING/SWALE RENOVATIONS/CLEANING	\$30,000
1725. CULVERT INSPECTIONS AND CLEANING	\$40,000
1730. CULVERT REPAIR/FLAPPER GATES	\$50,000
1735. ENDWALL REPAIR	\$5,000
1740. EROSION CONTROL	\$25,000
1745. GATES/BARRIERS/FENCES/SIGNS	\$5,000
1747. OUTFALL STRUCTURES/WEIRS	\$2,000
1750. TRASH RACKS/PILING/TANKS/PAINTING	\$10,000
1755. TREE REMOVAL	\$40,000
TOTAL	\$207,000
VII. AQUATIC PLANT MGMT/WATER ANALYSIS :	
1765. HERBICIDES	\$320,000
1770. TRIPLOID CARP/FISH GUARDS/MAINTENANCE	\$40,000
1775. WATER TESTING	\$6,500
TOTAL	\$366,500
VIII.	
1780. MEETINGS, SEMINARS, TOLLS, TRAVEL, EDUCATION & EMPLOYEE DEVELOPMENT	\$9,000

SOUTH BROWARD DRAINAGE DISTRICT
 PROPOSED BUDGET
 FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019

	TOTALS
IX. 1785. EQUIPMENT PURCHASES, REPLACEMENTS & UPGRADES	\$60,000
X. 1795. CAPITAL IMPROVEMENT PROJECTS	\$400,000
XI. 1412. BROWARD COUNTY COLLECTION FEES (2%)	\$71,254
XII. 1414. DISCOUNTS (EARLY TAX PAYMENTS):	\$128,256
XIII. 1797. CONTINGENCY	\$10,000
TOTAL BUDGET FUND	\$3,805,933
DISTRICT REVENUE/INCOME	TOTALS
I. MAINTENANCE OPERATIONS/REVENUES (2017/2018 PROPERTY ASSESSMENT)	\$3,563,506
II. PERMIT FEES	\$50,000
III. 5 YR RECERTIFICATION PROGRAM	\$40,000
IV. RESIDENTIAL & LOS PERMIT FEES	\$30,000
V. TELECOMMUNICATIONS ANNUAL FEE	\$3,500
VI. APPROPRIATION OF FUND BALANCE	\$110,426
VII. INTEREST	\$7,500
VIII. MISCELLANEOUS INCOME	\$1,000
TOTAL ESTIMATED REVENUES	\$3,805,933

**SOUTH BROWARD DRAINAGE DISTRICT ASSESSMENT RATES
FOR FISCAL YEAR BEGINNING OCTOBER 1, 2018
AND ENDING SEPTEMBER 30, 2019**

SUB-DISTRICT No.	OPERATIONS AND MAINTENANCE		TOTALS
1 (B1)	\$35.00		\$35.00
1V	\$27.10		\$27.10
1M	\$24.30		\$24.30
1C	\$24.30		\$24.30
1K	\$72.30		\$72.30
2 (B2)	\$35.00		\$35.00
2V	\$27.10		\$27.10
2Z	\$0.00		\$0.00
2M	\$24.30		\$24.30
2C	\$24.30		\$24.30
2K	\$72.30		\$72.30
2L	\$0.00		\$0.00
2X	\$0.00		\$0.00
3 (B3)	\$35.00		\$35.00
3L	\$0.00		\$0.00
3V	\$27.10		\$27.10
3M	\$0.00		\$0.00
3C	\$24.30		\$24.30
3K	\$72.30		\$72.30
3G	\$72.30		\$72.30
4 (B4)	\$0.00		\$0.00
4H	\$35.00		\$35.00
4I	\$35.00		\$35.00
4J	\$72.30		\$72.30
EJ	\$0.00		\$0.00
GJ	\$24.30		\$24.30
4K	\$35.00		\$35.00
4L	\$0.00		\$0.00
EL	\$27.10		\$27.10
GL	\$72.30		\$72.30
4N	\$72.30		\$72.30
EN	\$0.00		\$0.00
4P	\$0.00		\$0.00
4Q	\$0.00		\$0.00
4R	\$24.30		\$24.30
4S	\$0.00		\$0.00
4T	\$24.30		\$24.30
4V	\$72.30		\$72.30
EV	\$0.00		\$0.00
5 (B5)	\$27.10		\$27.10
5A	\$35.00		\$35.00
5B	\$35.00		\$35.00
5C	\$35.00		\$35.00
5D	\$35.00		\$35.00
5E	\$35.00		\$35.00
5G	\$35.00		\$35.00
5I	\$35.00		\$35.00
HI	\$0.00		\$0.00

**SOUTH BROWARD DRAINAGE DISTRICT ASSESSMENT RATES
FOR FISCAL YEAR BEGINNING OCTOBER 1, 2018
AND ENDING SEPTEMBER 30, 2019**

SUB-DISTRICT No.	OPERATIONS AND MAINTENANCE		TOTALS
5J	\$72.30		\$72.30
HJ	\$0.00		\$0.00
5K	\$0.00		\$0.00
5M	\$72.30		\$72.30
5N	\$72.30		\$72.30
HN	\$0.00		\$0.00
5P	\$0.00		\$0.00
5R	\$0.00		\$0.00
HR	\$0.00		\$0.00
5S	\$0.00		\$0.00
5T	\$0.00		\$0.00
5U	\$0.00		\$0.00
5V	\$35.00		\$35.00
HV	\$27.10		\$27.10
5W	\$72.30		\$72.30
HW	\$27.10		\$27.10
5X	\$35.00		\$35.00
HX	\$0.00		\$0.00
6 (B6)	\$27.10		\$27.10
7 (B7)	\$35.00		\$35.00
7V	\$27.10		\$27.10
7M	\$24.30		\$24.30
RC	\$24.30		\$24.30
7K	\$72.30		\$72.30
8 (B8)	\$35.00		\$35.00
8M	\$24.30		\$24.30
8V	\$27.10		\$27.10
8K	\$72.30		\$72.30
9 (B9)	\$27.10		\$27.10
9A	\$35.00		\$35.00
9B	\$72.30		\$72.30
UB	\$27.10		\$27.10
9C	\$72.30		\$72.30
9D	\$35.00		\$35.00
9E	\$72.30		\$72.30
9F	\$35.00		\$35.00
9G	\$35.00		\$35.00
UG	\$27.10		\$27.10
9H	\$35.00		\$35.00
UH	\$0.00		\$0.00
9I	\$35.00		\$35.00
UI	\$27.10		\$27.10
9J	\$35.00		\$35.00
UJ	\$27.10		\$27.10
9K	\$35.00		\$35.00
UK	\$27.10		\$27.10
9L	\$35.00		\$35.00
9M	\$35.00		\$35.00

**SOUTH BROWARD DRAINAGE DISTRICT ASSESSMENT RATES
FOR FISCAL YEAR BEGINNING OCTOBER 1, 2018
AND ENDING SEPTEMBER 30, 2019**

SUB-DISTRICT No.	OPERATIONS AND MAINTENANCE		TOTALS
9N	\$35.00		\$35.00
9P	\$35.00		\$35.00
9Q	\$35.00		\$35.00
UQ	\$27.10		\$27.10
9R	\$35.00		\$35.00
9S	\$35.00		\$35.00
9T	\$35.00		\$35.00
UT	\$27.10		\$27.10
9U	\$72.30		\$72.30
9V	\$0.00		\$0.00
9W	\$0.00		\$0.00
9X	\$0.00		\$0.00
9Y	\$0.00		\$0.00
9Z	\$0.00		\$0.00
UZ	\$0.00		\$0.00
10 (BA)	\$27.10		\$27.10
AA	\$35.00		\$35.00
JA	\$27.10		\$27.10
AC	\$72.30		\$72.30
JC	\$27.10		\$27.10
AZ	\$0.00		\$0.00
JV	\$0.00		\$0.00
AD	\$72.30		\$72.30
JD	\$27.10		\$27.10
AE	\$72.30		\$72.30
JE	\$27.10		\$27.10
AF	\$72.30		\$72.30
JF	\$0.00		\$0.00
AG	\$35.00		\$35.00
JG	\$27.10		\$27.10
JZ	\$72.30		\$72.30
AH	\$35.00		\$35.00
JH	\$27.10		\$27.10
AI	\$35.00		\$35.00
JT	\$27.10		\$27.10
AJ	\$35.00		\$35.00
JJ	\$27.10		\$27.10
AK	\$35.00		\$35.00
JK	\$27.10		\$27.10
AL	\$35.00		\$35.00
AM	\$35.00		\$35.00
JM	\$0.00		\$0.00
AN	\$35.00		\$35.00
AP	\$35.00		\$35.00
JP	\$27.10		\$27.10
AQ	\$0.00		\$0.00
AR	\$72.30		\$72.30
AT	\$0.00		\$0.00

**SOUTH BROWARD DRAINAGE DISTRICT ASSESSMENT RATES
FOR FISCAL YEAR BEGINNING OCTOBER 1, 2018
AND ENDING SEPTEMBER 30, 2019**

SUB-DISTRICT No.	OPERATIONS AND MAINTENANCE		TOTALS
AV	\$72.30		\$72.30
11 (BB)	\$24.30		\$24.30
VV	\$27.10		\$27.10
VK	\$72.30		\$72.30
12 (BC)	\$35.00		\$35.00
CV	\$27.10		\$27.10
CN	\$24.30		\$24.30
MH	\$24.30		\$24.30
HC	\$24.30		\$24.30
CK	\$72.30		\$72.30
13 (BD)	\$35.00		\$35.00
DV	\$27.10		\$27.10
DM	\$24.30		\$24.30
DC	\$72.30		\$72.30
DK	\$72.30		\$72.30
14 (BE)	\$0.00		\$0.00

SOUTH BROWARD DRAINAGE DISTRICT
2018-2019 DRAFT BUDGET
7/9/2018

	DESCRIPTION/CATEGORY	2015-2016		2016-2017		2017-2018		2018-2019	Comments
		Amended Budget	Actual	Amended Budget	Actual	Adopted Budget	Actual	Proposed	
							Through 6/30/18		
REVENUES									
1402	MAINT./ADM. TAX REVENUE	3,093,364.50	3,093,390.90	\$3,110,681.00	3,114,441.79	\$3,562,677.30	3,510,118.54	\$3,563,506.30	Based on July 2018 Non-Ad Valorem Recap from BCPA's Office
1404	PERMIT FEES	30,000.00	53,063.50	\$35,000.00	67,889.01	\$45,000.00	79,922.00	\$50,000.00	Based on estimated income for 2018/2019
1405	5 YR RECERTIFICATION PROGRAM	30,000.00	57,851.00	\$35,000.00	36,599.00	\$35,000.00	72,787.00	\$40,000.00	Based on estimated income for 2018/2019
1406	RESIDENTIAL & LOS PERMIT FEES	22,000.00	41,323.50	\$25,000.00	33,442.00	\$25,000.00	26,392.50	\$30,000.00	Based on estimated income for 2018/2019
1407	TELECOMMUNICATIONS ANNUAL FEE	2,850.00	3,500.00	\$3,500.00	3,500.00	\$3,500.00	3,500.00	\$3,500.00	Based on estimated income for 2018/2019
1408	APPROPRIATION OF FUND BALANCE	153,884.74	0.00	\$188,560.90	0.00	\$114,169.15	0.00	\$110,426.31	Appropriation of Fund Balance (Unrestricted Funds) - 2.90%
1410	INTEREST	12,000.00	10,104.87	\$6,000.00	13,105.06	\$6,500.00	11,216.64	\$7,500.00	Based on estimated income for 2018/2019
1416	MISCELLANEOUS INCOME	1,000.00	46,371.10	\$1,000.00	142,869.84	\$1,000.00	18,402.31	\$1,000.00	Based on estimated miscellaneous income for 2018/2019
	Total Income	\$3,345,099.24	\$3,305,604.87	\$3,404,741.90	\$3,411,846.70	\$3,792,846.45	\$3,722,338.99	\$3,805,932.61	
EXPENSES									
SALARIES/WAGES									
1501	ADMINISTRATION/OFFICE STAFF	\$334,501.44	\$336,055.68	\$345,246.72	\$343,578.53	\$354,311.36	\$270,695.48	\$376,489.89	Based on current employees wages plus +/- 3.0% raises
1503	BOARD OF COMMISSIONERS	\$37,800.00	\$37,800.00	\$37,800.00	\$37,800.00	\$37,800.00	\$27,900.00	\$37,800.00	7 Commissioners @ \$450/Month
1505	FIELD OPERATIONS STAFF	\$501,105.28	\$503,474.14	\$518,706.24	\$485,774.71	\$488,101.12	\$341,035.82	\$505,026.11	Based on current employees wages plus +/- 3.0% raises
1506	ENGINEERING/INSP/PERMITTING STAFF	\$247,990.08	\$238,904.05	\$255,211.84	\$253,836.25	\$261,797.12	\$199,648.60	\$264,129.16	Based on current employees wages plus +/- 3.0% raises
1507	PAYROLL TAXES/FICA	\$90,832.81	\$85,631.40	\$93,480.31	\$86,326.19	\$92,236.24	\$65,497.06	\$96,271.05	Based on projected payroll x 0.0765
1509	PENSION/FRS	\$105,891.22	\$102,929.18	\$107,467.12	\$109,872.71	\$120,940.68	\$90,056.58	\$124,456.47	Regular Class x 0.0792 + Senior Class x 0.2271 + Drop x 0.1326
1513	PAYROLL-OTHER	\$65,000.00	\$48,096.09	\$64,681.53	\$66,252.84	\$65,000.00	\$61,888.90	\$75,000.00	Estimate of unused benefits + overtime if needed
PROFESSIONAL FEES									
1520	ACCOUNTING/AUDIT FEES	\$25,000.00	\$24,750.00	\$25,000.00	\$25,000.00	\$25,000.00	\$22,500.00	\$24,000.00	Based on projected cost for annual financial audit
1535	ENG. FEES/SPEC. PROJECTS/CONSULTING	\$59,700.00	\$12,175.29	\$65,000.00	\$59,868.40	\$30,000.00	\$9,921.25	\$30,000.00	Includes misc GIS, CADD and ICPR services
1540	LEGAL FEES	\$60,000.00	\$54,620.95	\$60,000.00	\$39,406.16	\$60,000.00	\$22,545.98	\$60,000.00	Based on anticipated costs.
1543	LEGAL/SPECIAL PROJECTS	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	Based on anticipated costs/contingency.
1544	OTHER	\$1,000.00	\$0.00	\$1,000.00	\$147.96	\$1,000.00	\$32.96	\$1,000.00	Miscellaneous.
INSURANCE									
1550	COMMERCIAL PROPERTY PKG.	\$36,000.00	\$32,888.00	\$36,000.00	\$32,872.00	\$32,800.00	\$30,794.00	\$34,000.00	Based on proposed rates for 2018/2019; includes flood ins, boat/hull ins (\$2,537) and new equipment.
1555	GENERAL/ EXCESS LIABILITY	\$38,000.00	\$36,515.00	\$38,000.00	\$37,680.00	\$34,000.00	\$30,884.84	\$36,000.00	Based on proposed rates for 2018/2019; includes hazard liability for fuel tanks (\$2,600).
1560	GROUP HEALTH/LIFE/DENTAL	\$395,000.00	\$359,793.70	\$378,150.00	\$287,859.97	\$395,000.00	\$214,256.54	\$395,000.00	Maintain current costs .
1570	WORKER'S COMPENSATION	\$22,000.00	\$21,614.00	\$38,500.00	\$20,991.00	\$25,000.00	\$24,531.00	\$26,000.00	Estimate based on proposed rates for 2018/2019

SOUTH BROWARD DRAINAGE DISTRICT
2018-2019 DRAFT BUDGET
7/9/2018

	DESCRIPTION/CATEGORY	2015-2016		2016-2017		2017-2018		2018-2019	Comments
		Amended Budget	Actual	Amended Budget	Actual	Adopted Budget	Actual Through 6/30/18	Proposed	
GENERAL OFFICE									
1575	ADVERTISING	\$6,500.00	\$4,436.35	\$6,500.00	\$3,954.05	\$6,500.00	\$3,383.65	\$5,500.00	Based on anticipated use and historical costs.
1585	COMPUTER SUPPLIES/UPGRADES	\$10,000.00	\$7,928.14	\$10,000.00	\$5,724.50	\$10,000.00	\$5,640.11	\$10,000.00	Computer supplies=\$5,000 + the following renewals AutoCAD=\$2,200, Arc View=\$950, ICPR=\$240, Hostcentric=\$250, Web Domain=\$250, QuickBooks=\$200, Norton=\$900.; plus miscellaneous expenses
1590	DUES/SUBSCRIPTIONS	\$5,600.00	\$5,345.90	\$5,800.00	\$5,080.00	\$5,800.00	\$4,505.00	\$5,800.00	Chamber=\$350, FRMA=\$140, FASD=\$4,000, ASCE=\$280 Notary=\$117, Costco=\$60 FAPMS=\$25, ICPR=\$240, Aquatic License renewals=\$400; ASFPM=\$140
1600	FPL/ELECTRIC	\$13,000.00	\$11,909.62	\$13,000.00	\$12,818.27	\$13,000.00	\$9,703.94	\$13,500.00	Based on 2018/2019 anticipated costs.
1603	GAS (LP)/AUXILIARY SERVICE	\$5,000.00	\$188.13	\$5,000.00	\$318.33	\$5,000.00	\$650.98	\$5,000.00	Based on historic use; emergency contingency.
1605	JANITORIAL SERVICE	\$2,000.00	\$1,720.95	\$2,000.00	\$1,683.70	\$2,000.00	\$1,341.00	\$2,000.00	Based on 2018/2019 anticipated costs.
1610	LICENSES, FEES & EMS SERVICE	\$900.00	\$1,023.90	\$1,000.00	\$550.05	\$1,100.00	\$387.75	\$1,100.00	Storage Tanks=\$360, Dept Economic Opportunity=\$175, Boats=\$33 ; New tags & registrations=\$130; plus misc
1615	MAINTENANCE CONTRACTS	\$9,000.00	\$6,549.19	\$10,200.00	\$8,909.06	\$10,200.00	\$6,388.94	\$10,200.00	Copier Lease=\$3,000, Intangible tax=\$160, BC Security=\$1010, Fire Extinguisher Service (Mircom, Inc.)=\$1,400; GPS (Office) = \$950; GPS (vehicles/boats) = \$3,366; AP Technology (\$305); plus miscellaneous
1620	UNIFORMS	\$4,200.00	\$3,162.03	\$2,650.00	\$2,637.55	\$2,800.00	\$1,973.99	\$2,800.00	Based on proposed use.
1625	OFFICE SUPPLIES/POSTAGE	\$4,500.00	\$3,283.50	\$5,000.00	\$3,367.10	\$5,000.00	\$2,507.85	\$6,000.00	Based on current and proposed costs.
1630	PAYROLL SERVICE	\$3,600.00	\$3,462.18	\$3,800.00	\$3,316.86	\$3,800.00	\$2,386.28	\$3,800.00	Based on current use and anticipated costs
1635	PRINTING/STATIONERY, DISPLAYS	\$1,800.00	\$1,460.56	\$1,800.00	\$1,579.28	\$1,800.00	\$778.30	\$1,800.00	Based on current and proposed use; includes Outreach materials.
1640	PUBLIC RECORDS	\$40,000.00	\$19,400.17	\$35,000.00	\$3,549.03	\$35,000.00	\$9,316.00	\$35,000.00	Based on anticipated costs for scanning & recording fees; software for GIS interface (\$20,000); and purchase of full size scanner/copier (\$10,000)
1645	TELEPHONES/MISC.COMMUNICATION	\$15,000.00	\$13,657.17	\$15,000.00	\$13,311.79	\$15,000.00	\$10,920.04	\$15,000.00	Based on 2018/2019 estimated costs; includes monthly rate for SBDD cameras
1650	WATER/SEWER	\$2,100.00	\$1,808.32	\$2,100.00	\$2,081.52	\$2,100.00	\$1,754.43	\$2,500.00	Based on anticipated costs.
REPAIRS & MAINTENANCE									
1655	BUILDINGS/GROUNDS	\$35,000.00	\$33,655.46	\$95,000.00	\$95,331.71	\$112,000.00	\$105,838.68	\$40,000.00	Based on anticipated costs for 2018/2019;
1660	EQUIPMENT RENTAL/OUTSIDE SERVICE	\$5,000.00	\$688.65	\$6,200.00	\$6,348.70	\$6,000.00	\$1,063.08	\$6,000.00	Based on anticipated use.
1665	EQUIPMENT/VEHICLES/BOATS	\$30,000.00	\$26,925.77	\$41,000.00	\$40,706.54	\$35,000.00	\$22,895.35	\$40,000.00	General maintenance; based on 2018/2019 anticipated costs
1670	FUEL/OIL-PUMP STATIONS	\$60,000.00	\$47,471.62	\$40,000.00	\$35,127.77	\$50,000.00	\$22,754.26	\$50,000.00	Based on historic use; emergency contingency.
1675	FUEL/OIL-VEHICLES/EQUIPMENT	\$40,000.00	\$36,031.55	\$40,000.00	\$31,840.39	\$40,000.00	\$31,673.01	\$40,000.00	Based on current use & anticipated costs (grapple truck)
1677	SPILL CONTAINMENT MATERIALS	\$5,000.00	\$944.88	\$5,000.00	\$510.04	\$5,000.00	\$0.00	\$5,000.00	Based on historic use; emergency contingency.
1680	JANITORIAL SUPPLIES	\$1,000.00	\$267.10	\$1,000.00	\$147.40	\$1,000.00	\$0.00	\$1,000.00	Based on 2018/2019 anticipated costs
1683	HURRICANE PREPAREDNESS SUPPLIES	\$1,500.00	\$618.88	\$1,500.00	\$447.94	\$1,500.00	\$144.92	\$1,500.00	Based on 2018/2019 anticipated costs
1685	LANDSCAPING/MOWING/CLEARING	\$32,500.00	\$32,001.53	\$35,500.00	\$34,961.91	\$35,000.00	\$23,238.39	\$35,000.00	Based on anticipated use; includes lawn service & misc canal banks.
1690	PHOTOGRAPHY/SUPPLIES	\$250.00	\$0.00	\$250.00	\$0.00	\$250.00	\$88.00	\$250.00	Based on anticipated use.
1695	PUMP STATIONS & CONTROL STRUCTURES	\$70,000.00	\$39,041.57	\$70,000.00	\$141,054.34	\$70,000.00	\$26,021.69	\$70,000.00	General maintenance; based on 2018/2019 anticipated costs
1700	SAFETY/SCUBA/INSPECTION EQUIP.	\$2,500.00	\$2,524.91	\$3,000.00	\$2,678.24	\$3,000.00	\$1,633.84	\$3,000.00	Based on 2018/2019 anticipated costs
1705	SANITATION/EXTERMINATION	\$10,200.00	\$8,805.02	\$13,500.00	\$8,829.85	\$12,000.00	\$14,558.38	\$15,000.00	BC Dump Fees ; Waste Management monthly srcv; Bi-mo pest control
1710	SMALL TOOLS/SHOP SUPPLIES	\$9,000.00	\$9,314.94	\$9,000.00	\$8,562.10	\$9,000.00	\$4,674.56	\$9,000.00	Based on 2018/2019 anticipated costs
1715	WATER RECORDERS/GAUGES/TELEMETRY	\$8,400.00	\$9,977.57	\$8,000.00	\$3,891.72	\$8,000.00	\$33.84	\$8,000.00	Miscellaneous repairs and maintenance.

SOUTH BROWARD DRAINAGE DISTRICT
2018-2019 DRAFT BUDGET
7/9/2018

	DESCRIPTION/CATEGORY	2015-2016		2016-2017		2017-2018		2018-2019	Comments
		Amended Budget	Actual	Amended Budget	Actual	Adopted Budget	Actual Through 6/30/18	Proposed	
	FACILITIES REPAIR, REPLACEMENT & UPGRADES								
1720	CANAL/SWALE RENOVATIONS/CLEANING	\$30,000.00	\$14,731.89	\$30,000.00	\$27,211.77	\$30,000.00	\$9,478.62	\$30,000.00	Based on anticipated use.
1725	CULVERT INSPECTIONS AND CLEANING	\$50,000.00	\$38,621.00	\$49,350.00	\$32,068.75	\$50,000.00	\$11,900.00	\$40,000.00	Based on anticipated use.
1730	CULVERT REPAIRS	\$40,000.00	\$39,608.08	\$35,000.00	\$29,840.00	\$40,000.00	\$39,244.78	\$50,000.00	Based on anticipated use.
1735	ENDWALL REPAIRS	\$5,000.00	\$310.68	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	Based on anticipated use.
1740	EROSION CONTROL	\$45,000.00	\$31,934.51	\$8,400.00	\$1,750.00	\$25,000.00	\$15,241.75	\$25,000.00	To reinforce and rehabilitate miscellaneous slopes and endwalls.
1745	GATES/BARRIERS/FENCES/SIGNS	\$5,000.00	\$3,573.50	\$5,000.00	\$1,323.12	\$5,000.00	\$1,923.45	\$5,000.00	Based on anticipated use.
1747	OUTFALL STRUCTURES/WEIRS	\$2,000.00	\$0.00	\$9,600.00	\$9,515.00	\$2,000.00	\$6,797.00	\$2,000.00	Based on anticipated use.
1750	TRASH RACKS/PILINGS/TANKS/PAINTING	\$10,000.00	\$7,308.78	\$6,500.00	\$2,658.33	\$10,000.00	\$10,620.48	\$10,000.00	Painting of sheet piling at primary stations; misc repairs.
1755	TREE REMOVAL	\$30,000.00	\$25,100.15	\$33,500.00	\$33,428.00	\$40,000.00	\$0.00	\$40,000.00	Based on anticipated use.
	AQUATIC PLANT MANAGEMENT & WATER ANALYSIS								
1765	HERBICIDES	\$370,000.00	\$273,066.68	\$349,150.00	\$219,925.58	\$330,000.00	\$121,520.91	\$320,000.00	Based on 2018/2019 anticipated use & maintaining current level of service.
1770	TRIPLOID CARP/FISH GUARDS/MAINT	\$30,000.00	\$21,700.00	\$30,000.00	\$28,196.00	\$25,000.00	\$21,375.00	\$40,000.00	Based on maintaining 2018/2019 rates.
1775	WATER TESTING	\$8,000.00	\$5,410.00	\$8,000.00	\$3,750.00	\$8,000.00	\$1,530.00	\$6,500.00	Based on 2018/2019 anticipated use
1780	MEETINGS, SEMINARS, TOLLS, TRAVEL, EDUCATION & EMPLOYEE DEVELOPMENT	\$8,500.00	\$6,651.79	\$8,500.00	\$6,134.85	\$8,500.00	\$7,467.95	\$9,000.00	Arborist CEUs=\$300; FASD Conference/CDO Certification= \$2,000 ; Broward Days=\$1,500; Aquatics Seminars=\$300.00; FASD Mtgs=\$750; Engr Seminars =\$1,000; Chamber Conference=\$1,000; Water Matters Day=\$1,000; Mechanics Training =\$500.00; CDL Training = \$500.00; and Misc=\$150;
1785	EQUIPMENT PURCHASES, REPLACEMENTS & UPGRADES	\$50,000.00	\$46,673.93	\$65,500.00	\$134,886.32	\$50,000.00	\$28,341.09	\$60,000.00	Includes the purchase of 1 new truck (\$28,000) and miscellaneous equipment
1795	CAPITAL IMPROVEMENT PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	\$381,410.95	\$400,000.00	Funding for 5-Year CIP Projects
1797	CONTINGENCY	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	
1412	BROWARD CTY COLLECTION FEE 2%	\$61,867.29	\$59,485.39	\$62,213.62	\$59,905.54	\$71,253.55	\$67,303.07	\$71,253.55	2% of taxes.
1414	DISCOUNTS (EARLY TAX PAYMENTS)	\$111,361.12	\$110,260.40	\$111,984.52	\$111,585.54	\$128,256.38	\$127,807.72	\$128,256.38	3.6% of taxes.
	Total Expenses	\$3,345,099.24	\$2,913,289.82	\$3,404,741.90	\$3,068,765.26	\$3,792,846.45	\$2,580,408.04	\$3,805,932.61	

SOUTH BROWARD DRAINAGE DISTRICT
2018-2019 DRAFT BUDGET
7/9/2018

	DESCRIPTION/CATEGORY	2013-2014		2014-2015		2015-2016		2016-2017		2017-2018		2018-2019
		Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Adopted Budget	Actual Through 6/30/18	Proposed
	REVENUES											
1402	MAINT./ADM. TAX REVENUE	\$3,042,382.50	\$3,070,055.64	3,088,178.50	\$3,089,420.04	3,093,364.50	3,093,390.90	\$3,110,681.00	3,114,441.79	\$3,562,677.30	3,510,118.54	\$3,563,506.30
1404	PERMIT FEES	\$25,000.00	\$48,694.40	30,000.00	\$56,568.50	30,000.00	53,063.50	\$35,000.00	67,889.01	\$45,000.00	79,922.00	\$50,000.00
1405	5 YR RECERTIFICATION PROGRAM	\$25,000.00	\$30,759.00	25,000.00	\$40,205.00	30,000.00	57,851.00	\$35,000.00	36,599.00	\$35,000.00	72,787.00	\$40,000.00
1406	RESIDENTIAL & LOS PERMIT FEES	\$15,000.00	\$23,328.50	18,000.00	\$34,441.00	22,000.00	41,323.50	\$25,000.00	33,442.00	\$25,000.00	26,392.50	\$30,000.00
1407	TELECOMMUNICATIONS ANNUAL FEE			6,000.00	\$5,662.50	2,850.00	3,500.00	\$3,500.00	3,500.00	\$3,500.00	3,500.00	\$3,500.00
1408	APPROPRIATION OF FUND BALANCE	\$443,582.58	\$0.00	321,894.90	\$0.00	153,884.74	0.00	\$188,560.90	0.00	\$114,169.15	0.00	\$110,426.31
1410	INTEREST	\$12,000.00	\$17,551.63	12,000.00	\$16,816.53	12,000.00	10,104.87	\$6,000.00	13,105.06	\$6,500.00	11,216.64	\$7,500.00
1416	MISCELLANEOUS INCOME	\$1,000.00	\$10,365.00	1,000.00	\$64,294.43	1,000.00	46,371.10	\$1,000.00	142,869.84	\$1,000.00	18,402.31	\$1,000.00
	Total Income	\$3,563,965.08	\$3,200,754.17	\$3,502,073.40	\$3,307,408.00	\$3,345,099.24	\$3,305,604.87	\$3,404,741.90	\$3,411,846.70	\$3,792,846.45	\$3,722,338.99	\$3,805,932.61
	EXPENSES											
	SALARIES/WAGES											
1501	ADMINISTRATION/OFFICE STAFF	\$315,562.00	\$314,040.32	\$322,313.00	\$324,315.12	\$334,501.44	\$336,055.68	\$345,246.72	\$343,578.53	\$354,311.36	\$270,695.48	\$376,489.89
1503	BOARD OF COMMISSIONERS	\$37,800.00	\$37,800.00	\$37,800.00	\$37,800.00	\$37,800.00	\$37,800.00	\$37,800.00	\$37,800.00	\$37,800.00	\$27,900.00	\$37,800.00
1505	FIELD OPERATIONS STAFF	\$471,711.00	\$468,020.94	\$484,008.00	\$484,069.13	\$501,105.28	\$503,474.14	\$518,706.24	\$485,774.71	\$488,101.12	\$341,035.82	\$505,026.11
1506	ENGINEERING/INSP/PERMITTING STAFF	\$235,396.00	\$235,189.69	\$241,417.00	\$240,456.83	\$247,990.08	\$238,904.05	\$255,211.84	\$253,836.25	\$261,797.12	\$199,648.60	\$264,129.16
1507	PAYROLL TAXES/FICA	\$85,000.00	\$80,607.39	\$83,043.66	\$83,493.56	\$90,832.81	\$85,631.40	\$93,480.31	\$86,326.19	\$92,236.24	\$65,497.06	\$96,271.05
1509	PENSION/FRS	\$88,603.00	\$91,815.04	\$98,771.09	\$99,992.44	\$105,891.22	\$102,929.18	\$107,467.12	\$109,872.71	\$120,940.68	\$90,056.58	\$124,456.47
1513	PAYROLL-OTHER	\$65,000.00	\$50,315.97	\$65,000.00	\$50,643.53	\$65,000.00	\$48,096.09	\$64,681.53	\$66,252.84	\$65,000.00	\$61,888.90	\$75,000.00
	PROFESSIONAL FEES											
1520	ACCOUNTING/AUDIT FEES	\$24,500.00	\$24,250.00	\$24,500.00	\$24,500.00	\$25,000.00	\$24,750.00	\$25,000.00	\$25,000.00	\$25,000.00	\$22,500.00	\$24,000.00
1535	ENG. FEES/SPEC. PROJECTS/CONSULTING	\$20,000.00	\$9,085.50	\$25,000.00	\$13,897.50	\$59,700.00	\$12,175.29	\$65,000.00	\$59,868.40	\$30,000.00	\$9,921.25	\$30,000.00
1540	LEGAL FEES	\$70,000.00	\$50,252.95	\$70,000.00	\$37,199.00	\$60,000.00	\$54,620.95	\$60,000.00	\$39,406.16	\$60,000.00	\$22,545.98	\$60,000.00
1543	LEGAL/SPECIAL PROJECTS	\$50,000.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00
1544	OTHER	\$1,000.00	\$0.00	\$1,000.00	\$75.00	\$1,000.00	\$0.00	\$1,000.00	\$147.96	\$1,000.00	\$32.96	\$1,000.00
	INSURANCE											
1550	COMMERCIAL PROPERTY PKG.	\$39,500.00	\$33,363.50	\$41,475.00	\$34,385.00	\$36,000.00	\$32,888.00	\$36,000.00	\$32,872.00	\$32,800.00	\$30,794.00	\$34,000.00
1555	GENERAL/ EXCESS LIABILITY	\$42,700.00	\$38,036.67	\$44,835.00	\$35,441.31	\$38,000.00	\$36,515.00	\$38,000.00	\$37,680.00	\$34,000.00	\$30,884.84	\$36,000.00
1560	GROUP HEALTH/LIFE/DENTAL	\$370,000.00	\$367,916.04	\$395,160.00	\$388,593.16	\$395,000.00	\$359,793.70	\$378,150.00	\$287,859.97	\$395,000.00	\$214,256.54	\$395,000.00
1570	WORKER'S COMPENSATION	\$26,500.00	\$25,324.00	\$29,150.00	\$18,693.00	\$22,000.00	\$21,614.00	\$38,500.00	\$20,991.00	\$25,000.00	\$24,531.00	\$26,000.00

SOUTH BROWARD DRAINAGE DISTRICT
2018-2019 DRAFT BUDGET
7/9/2018

	DESCRIPTION/CATEGORY	2013-2014		2014-2015		2015-2016		2016-2017		2017-2018		2018-2019
		Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Adopted Budget	Actual Through 6/30/18	Proposed
	GENERAL OFFICE											
1575	ADVERTISING	\$8,500.00	\$3,935.81	\$8,500.00	\$3,819.45	\$6,500.00	\$4,436.35	\$6,500.00	\$3,954.05	\$6,500.00	\$3,383.65	\$5,500.00
1585	COMPUTER SUPPLIES/UPGRADES	\$11,000.00	\$11,570.49	\$15,000.00	\$12,068.71	\$10,000.00	\$7,928.14	\$10,000.00	\$5,724.50	\$10,000.00	\$5,640.11	\$10,000.00
1590	DUES/SUBSCRIPTIONS	\$5,400.00	\$4,540.00	\$6,600.00	\$5,340.00	\$5,600.00	\$5,345.90	\$5,800.00	\$5,080.00	\$5,800.00	\$4,505.00	\$5,800.00
1600	FPL/ELECTRIC	\$13,000.00	\$12,177.28	\$13,000.00	\$11,786.52	\$13,000.00	\$11,909.62	\$13,000.00	\$12,818.27	\$13,000.00	\$9,703.94	\$13,500.00
1603	GAS (LP)/AUXILIARY SERVICE	\$5,000.00	\$0.00	\$5,000.00	\$719.60	\$5,000.00	\$188.13	\$5,000.00	\$318.33	\$5,000.00	\$650.98	\$5,000.00
1605	JANITORIAL SERVICE	\$2,000.00	\$1,788.00	\$2,000.00	\$1,713.50	\$2,000.00	\$1,720.95	\$2,000.00	\$1,683.70	\$2,000.00	\$1,341.00	\$2,000.00
1610	LICENSES, FEES & EMS SERVICE	\$900.00	\$375.00	\$900.00	\$474.50	\$900.00	\$1,023.90	\$1,000.00	\$550.05	\$1,100.00	\$387.75	\$1,100.00
1615	MAINTENANCE CONTRACTS	\$6,000.00	\$5,443.17	\$6,400.00	\$5,804.43	\$9,000.00	\$6,549.19	\$10,200.00	\$8,909.06	\$10,200.00	\$6,388.94	\$10,200.00
1620	UNIFORMS	\$2,500.00	\$2,389.91	\$2,500.00	\$2,233.74	\$4,200.00	\$3,162.03	\$2,650.00	\$2,637.55	\$2,800.00	\$1,973.99	\$2,800.00
1625	OFFICE SUPPLIES/POSTAGE	\$4,500.00	\$2,765.68	\$4,500.00	\$3,711.93	\$4,500.00	\$3,283.50	\$5,000.00	\$3,367.10	\$5,000.00	\$2,507.85	\$6,000.00
1630	PAYROLL SERVICE	\$3,500.00	\$3,334.59	\$3,600.00	\$3,392.09	\$3,600.00	\$3,462.18	\$3,800.00	\$3,316.86	\$3,800.00	\$2,386.28	\$3,800.00
1635	PRINTING/STATIONERY, DISPLAYS	\$1,800.00	\$1,121.38	\$1,800.00	\$572.17	\$1,800.00	\$1,460.56	\$1,800.00	\$1,579.28	\$1,800.00	\$778.30	\$1,800.00
1640	PUBLIC RECORDS	\$5,000.00	\$4,141.07	\$7,000.00	\$7,823.88	\$40,000.00	\$19,400.17	\$35,000.00	\$3,549.03	\$35,000.00	\$9,316.00	\$35,000.00
1645	TELEPHONES/MISC.COMMUNICATION	\$14,000.00	\$13,629.39	\$15,000.00	\$13,367.12	\$15,000.00	\$13,657.17	\$15,000.00	\$13,311.79	\$15,000.00	\$10,920.04	\$15,000.00
1650	WATER/SEWER	\$2,000.00	\$1,779.92	\$2,000.00	\$1,840.78	\$2,100.00	\$1,808.32	\$2,100.00	\$2,081.52	\$2,100.00	\$1,754.43	\$2,500.00
	REPAIRS & MAINTENANCE											
1655	BUILDINGS/GROUNDS	\$35,000.00	\$19,199.69	\$35,000.00	\$34,971.31	\$35,000.00	\$33,655.46	\$95,000.00	\$95,331.71	\$112,000.00	\$105,838.88	\$40,000.00
1660	EQUIPMENT RENTAL/OUTSIDE SERVICE	\$5,000.00	\$880.20	\$5,000.00	\$812.24	\$5,000.00	\$688.65	\$6,200.00	\$6,348.70	\$6,000.00	\$1,063.08	\$6,000.00
1665	EQUIPMENT/VEHICLES/BOATS	\$28,000.00	\$24,822.87	\$30,000.00	\$23,559.83	\$30,000.00	\$26,925.77	\$41,000.00	\$40,706.54	\$35,000.00	\$22,895.35	\$40,000.00
1670	FUEL/OIL-PUMP STATIONS	\$65,000.00	\$57,638.78	\$65,000.00	\$49,294.90	\$60,000.00	\$47,471.62	\$40,000.00	\$35,127.77	\$50,000.00	\$22,754.26	\$50,000.00
1675	FUEL/OIL-VEHICLES/EQUIPMENT	\$46,500.00	\$46,394.01	\$45,000.00	\$35,392.10	\$40,000.00	\$36,031.55	\$40,000.00	\$31,840.39	\$40,000.00	\$31,673.01	\$40,000.00
1677	SPILL CONTAINMENT MATERIALS	\$5,000.00	\$1,050.77	\$5,000.00	\$1,871.26	\$5,000.00	\$944.88	\$5,000.00	\$510.04	\$5,000.00	\$0.00	\$5,000.00
1680	JANITORIAL SUPPLIES	\$1,000.00	\$291.39	\$1,000.00	\$522.16	\$1,000.00	\$267.10	\$1,000.00	\$147.40	\$1,000.00	\$0.00	\$1,000.00
1683	HURRICANE PREPAREDNESS SUPPLIES	\$1,500.00	\$685.62	\$1,500.00	\$736.69	\$1,500.00	\$618.88	\$1,500.00	\$447.94	\$1,500.00	\$144.92	\$1,500.00
1685	LANDSCAPING/MOWING/CLEARING	\$32,000.00	\$30,794.06	\$35,000.00	\$34,264.06	\$32,500.00	\$32,001.53	\$35,500.00	\$34,961.91	\$35,000.00	\$23,238.39	\$35,000.00
1690	PHOTOGRAPHY/SUPPLIES	\$350.00	\$0.00	\$350.00	\$171.20	\$250.00	\$0.00	\$250.00	\$0.00	\$250.00	\$88.00	\$250.00
1695	PUMP STATIONS & CONTROL STRUCTURES	\$70,000.00	\$63,372.63	\$70,000.00	\$59,220.58	\$70,000.00	\$39,041.57	\$70,000.00	\$141,054.34	\$70,000.00	\$26,021.69	\$70,000.00
1700	SAFETY/SCUBA/INSPECTION EQUIP.	\$3,000.00	\$2,678.16	\$2,500.00	\$2,955.08	\$2,500.00	\$2,524.91	\$3,000.00	\$2,678.24	\$3,000.00	\$1,633.84	\$3,000.00
1705	SANITATION/EXTERMINATION	\$6,000.00	\$4,915.83	\$7,600.00	\$6,872.62	\$10,200.00	\$8,805.02	\$13,500.00	\$8,829.85	\$12,000.00	\$14,558.38	\$15,000.00
1710	SMALL TOOLS/SHOP SUPPLIES	\$9,000.00	\$8,204.75	\$9,000.00	\$7,867.92	\$9,000.00	\$9,314.94	\$9,000.00	\$8,562.10	\$9,000.00	\$4,674.56	\$9,000.00
1715	WATER RECORDERS/ELEV.GAUGES/TELEMETRY	\$8,000.00	\$6,500.28	\$8,000.00	\$6,327.34	\$8,400.00	\$9,977.57	\$8,000.00	\$3,891.72	\$8,000.00	\$33.84	\$8,000.00

SOUTH BROWARD DRAINAGE DISTRICT
2018-2019 DRAFT BUDGET
7/9/2018

	DESCRIPTION/CATEGORY	2013-2014		2014-2015		2015-2016		2016-2017		2017-2018		2018-2019
		Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Adopted Budget	Actual Through 6/30/18	Proposed
	FACILITIES REPAIR, REPLACEMENT & UPGRADES											
1720	CANAL/SWALE RENOVATIONS/CLEANING	\$30,000.00	\$16,642.03	\$30,000.00	\$25,845.42	\$30,000.00	\$14,731.89	\$30,000.00	\$27,211.77	\$30,000.00	\$9,478.62	\$30,000.00
1725	CULVERT INSPECTIONS AND CLEANING	\$50,000.00	\$37,042.50	\$50,000.00	\$41,173.72	\$50,000.00	\$38,621.00	\$49,350.00	\$32,068.75	\$50,000.00	\$11,900.00	\$40,000.00
1730	CULVERT REPAIRS	\$40,000.00	\$2,673.22	\$40,000.00	\$40,000.00	\$40,000.00	\$39,608.08	\$35,000.00	\$29,840.00	\$40,000.00	\$39,244.78	\$50,000.00
1735	ENDWALL REPAIRS	\$5,000.00	\$1,752.91	\$5,000.00	\$0.00	\$5,000.00	\$310.68	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
1740	EROSION CONTROL	\$45,000.00	\$41,669.61	\$56,563.00	\$56,563.00	\$45,000.00	\$31,934.51	\$8,400.00	\$1,750.00	\$25,000.00	\$15,241.75	\$25,000.00
1745	GATES/BARRIERS/FENCES/SIGNS	\$6,000.00	\$1,697.21	\$5,000.00	\$5,175.00	\$5,000.00	\$3,573.50	\$5,000.00	\$1,323.12	\$5,000.00	\$1,923.45	\$5,000.00
1747	OUTFALL STRUCTURES/WEIRS	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$9,600.00	\$9,515.00	\$2,000.00	\$6,797.00	\$2,000.00
1750	TRASH RACKS/PILINGS/TANKS/PAINTING	\$10,000.00	\$9,999.51	\$10,000.00	\$3,670.85	\$10,000.00	\$7,308.78	\$6,500.00	\$2,658.33	\$10,000.00	\$10,620.48	\$10,000.00
1755	TREE REMOVAL	\$35,000.00	\$34,439.04	\$30,000.00	\$28,711.60	\$30,000.00	\$25,100.15	\$33,500.00	\$33,428.00	\$40,000.00	\$0.00	\$40,000.00
	AQUATIC PLANT MANAGEMENT & WATER ANALYSIS											
1765	HERBICIDES	\$371,700.00	\$351,598.21	\$359,837.00	\$305,828.55	\$370,000.00	\$273,066.68	\$349,150.00	\$219,925.58	\$330,000.00	\$121,520.91	\$320,000.00
1770	TRIPLOID CARP/FISH GUARDS/MAINT	\$30,000.00	\$29,117.52	\$30,000.00	\$30,000.00	\$30,000.00	\$21,700.00	\$30,000.00	\$28,196.00	\$25,000.00	\$21,375.00	\$40,000.00
1775	WATER TESTING	\$8,000.00	\$3,495.00	\$8,000.00	\$2,462.50	\$8,000.00	\$5,410.00	\$8,000.00	\$3,750.00	\$8,000.00	\$1,530.00	\$6,500.00
1780	MEETINGS, SEMINARS, TOLLS, TRAVEL, EDUCATION & EMPLOYEE DEVELOPMENT	\$12,000.00	\$8,417.86	\$10,000.00	\$628.87	\$8,500.00	\$6,651.79	\$8,500.00	\$6,134.85	\$8,500.00	\$7,467.95	\$9,000.00
1781	BASIN S-3 DRAINAGE IMPROVMENTS	\$354,659.11	\$116,667.68	\$240,512.65	\$244,060.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1785	EQUIPMENT PURCHASES, REPLACEMENTS & UPGRADES	\$40,000.00	\$32,128.45	\$40,000.00	\$11,057.25	\$50,000.00	\$46,673.93	\$65,500.00	\$134,886.32	\$50,000.00	\$28,341.09	\$60,000.00
1795	CAPITAL IMPROVEMENT PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	\$381,410.95	\$400,000.00
1797	CONTINGENCY	\$10,000.00	\$1,881.16	\$10,000.00	\$1,000.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00
1412	BROWARD CTY COLLECTION FEE 2%	\$60,847.65	\$59,244.26	\$61,763.57	\$59,479.29	\$61,867.29	\$59,485.39	\$62,213.62	\$59,905.54	\$71,253.55	\$67,303.07	\$71,253.55
1414	DISCOUNTS (EARLY TAX PAYMENTS)	\$110,036.32	\$108,483.50	\$111,174.43	\$108,904.40	\$111,361.12	\$110,260.40	\$111,984.52	\$111,585.54	\$128,256.38	\$127,807.72	\$128,256.38
	Total Expenses	\$3,563,965.08	\$3,019,388.41	\$3,502,073.40	\$3,177,623.22	\$3,345,099.24	\$2,913,289.82	\$3,404,741.90	\$3,068,765.26	\$3,792,846.45	\$2,580,408.04	\$3,805,932.61

South Broward Drainage District
Comparative Statement of Revenues and Expenses
General Fund (Budgetary Basis)

Ordinary Income/Expense	<u>Oct '17 - Jun 18</u>	<u>Annual Budget</u>
Income		
1402 · Maintenance	3,510,118.54	3,562,677.30
1404 · Permit Fees	79,922.00	45,000.00
1405 · 5 Year Recertification Program	72,787.00	35,000.00
1406 · Residential and Lot Permit Fees	26,392.50	25,000.00
1407 · Telecommunications Annual Fee	3,500.00	3,500.00
1408 · Appropriation of Fund Balance	0.00	114,169.15
1410 · Interest Income	11,216.64	6,500.00
1416 · Miscellaneous Income	18,402.31	1,000.00
Total Income	3,722,338.99	3,792,846.45
Expense		
1412 · South Broward Collection Fee	67,303.07	71,253.55
1414 · Discounts (Early Tax Payments)	127,807.72	128,256.38
1501 · Administrative - Office	270,695.48	354,311.36
1503 · Board of Supervisors	27,900.00	37,800.00
1505 · Field Operations	341,035.82	488,101.12
1506 · Inspectors/Project Coord.	199,648.60	261,797.12
1507 · Payroll Taxes - FICA	65,497.06	92,236.24
1509 · Pension	90,056.58	120,940.68
1513 · Payroll Other	61,888.90	65,000.00
1520 · Accounting Fees	22,500.00	25,000.00
1535 · Engineer/Consult Fees/Spec Proj	9,921.25	30,000.00
1540 · Legal Fees	22,545.98	60,000.00
1543 · Legal Fees Special Proj.	0.00	25,000.00
1544 · Other Expense	32.96	1,000.00
1550 · Commercial Property Package	30,794.00	32,800.00
1555 · General/Hazard Liability	30,884.84	34,000.00
1560 · Group Health, Life & Dental	214,256.54	395,000.00
1570 · Workers Compensation	24,531.00	25,000.00
1575 · Advertising	3,383.65	6,500.00
1585 · Computer Supplies - Upgrades	5,640.11	10,000.00
1590 · Dues & Subscriptions	4,505.00	5,800.00
1600 · FPL - Electric	9,703.94	13,000.00
1603 · Gas (LP) Auxiliary Power	650.98	5,000.00
1605 · Janitorial Service	1,341.00	2,000.00
1610 · Licenses & Fees	387.75	1,100.00
1615 · Maintenance Contracts	6,388.94	10,200.00
1620 · Uniforms	1,973.99	2,800.00
1625 · Office Supplies - Postage	2,507.85	5,000.00
1630 · Payroll Service	2,386.28	3,800.00
1635 · Printing - Stationary	778.30	1,800.00
1640 · Public Records Storage/Filing	9,316.00	35,000.00
1645 · Telephone - Misc. Communication	10,920.04	15,000.00

**South Broward Drainage District
Comparative Statement of Revenues and Expenses
General Fund (Budgetary Basis)**

	<u>Oct '17 - Jun 18</u>	<u>Annual Budget</u>
1650 · Water & Sewer	1,754.43	2,100.00
1655 · Buildings & Grounds	105,838.68	112,000.00
1660 · Equipment Rental/Outside Svcs.	1,503.43	6,000.00
1665 · Equip/Vehic/Boats/Hvy Equip	22,895.35	35,000.00
1670 · Fuel/Oil/Lubric. (Pump Stat)	23,024.26	50,000.00
1675 · Fuel/Oil/Lubric. (Vehic/Equip)	31,673.01	40,000.00
1677 · Hazardous Mat./Spill Cont.	0.00	5,000.00
1680 · Janitorial Supplies - Carp. Clg	0.00	1,000.00
1683 · Hurricane Preparedness Supp.	144.92	1,500.00
1685 · Landscaping & Mowing	23,238.39	35,000.00
1690 · Photography - VCR Equip. & Phot	88.00	250.00
1695 · Pump Stations - Flood Gates	26,021.69	70,000.00
1700 · Safety/SCUBA - Inspect Equip.	1,633.84	3,000.00
1705 · Sanitat. - Exterminating Serv.	14,842.44	12,000.00
1710 · Small Tools - Shop Supplies	4,674.56	9,000.00
1715 · Water Rcorde/Elev Gge/Telemetry	33.84	8,000.00
1720 · CanaL/Swale Cleaning/Renovation	9,478.62	30,000.00
1725 · Culvert Cleaning/Inspection	11,900.00	50,000.00
1730 · Culvert Repair - Flapper Gates	39,244.78	40,000.00
1735 · Endwall Repair - Replace./Upgrd	0.00	5,000.00
1740 · Erosion Control	15,241.75	25,000.00
1745 · Gates/Barrier/Fence/Ramp/Sign	1,923.45	5,000.00
1747 · Outfall Structures	6,797.00	2,000.00
1750 · Trash Rack/Piling/Tank Upgr.	10,620.48	10,000.00
1755 · Tree Removal	0.00	40,000.00
1765 · Herbicides	121,520.91	330,000.00
1770 · Triploid Carp/Fsh Guards/Maint	21,375.00	25,000.00
1775 · Water Testing	1,530.00	8,000.00
1780 · Seminars/Meetings/Conferences	7,467.95	8,500.00
1785 · Equip./Vehicle Replace./Upgrd	28,341.09	50,000.00
1795 · Capital Improvements	381,410.95	400,000.00
1797 · Contingency/Misc Expense	0.00	10,000.00
Total Expense	<u>2,581,402.45</u>	<u>3,792,846.45</u>

SOUTH BROWARD DRAINAGE DISTRICT
SUMMARY OF DISTRICT FUNDS
July 17, 2018

SBDD ASSET ACCOUNTS

Fund	Cash on Hand	Subtotals	Institution	Investment Accounts	Fund Totals
UNASSIGNED					
General	\$2,101,119	\$2,101,119	Suntrust AdvantageNow	\$114,883 CD-Bank United	\$2,216,002
Payroll	\$44,959	\$44,959	Suntrust		\$44,959
COMMITTED					
Capital Improvements	\$627,438	\$627,438	Suntrust Reserve	\$81,569 CD-Bank United	\$1,388,507
				\$247,500 CD-Legacy Bank	
				\$184,500 CD-TD Bank	
				\$247,500 CD-FL Community	
Emergency	\$2,707,290	\$2,707,290	Suntrust Reserve		\$2,707,290
Separation	\$160,668	\$160,668	Suntrust Reserve	\$51,048 CD-Bank United	\$274,716
				\$63,000 CD-TD Bank	
Totals	\$5,641,474	\$5,641,474		\$990,000	\$6,631,474

SBDD LIABILITY ACCOUNT

Fund	Cash on Hand	Subtotals	Institution	Investment Accounts	Fund Totals
As-Built	\$199,040	\$199,040	Suntrust Paying		\$199,040
Total	\$199,040	\$199,040			
FUND TOTALS					\$6,830,514

SBDD INVESTMENT SUMMARY

Investment	Recommendation	Investment Amount	Interest Rate	Issue Date	Maturity Date
Legacy Bank		\$247,500	1.50%	11/28/2017	12/28/2018
Bank United		\$247,500	1.55%	11/30/2017	12/30/2018
TD Bank		\$247,500	1.73%	2/22/2018	2/22/2019
FL Community Bank		\$247,500	1.87%	2/25/2018	2/25/2019
TOTAL OF INVESTMENTS		\$990,000			

Dec-18	Feb-19
\$495,000	\$495,000

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FORT LAUDERDALE, FLORIDA 33301
(954) 524-8526

July 18, 2018

South Broward Drainage District
6591 Southwest 160th Avenue
Southwest Ranches, Florida 33331

INVOICE

Legal services rendered on behalf of South Broward Drainage District from June 20, 2018 through July 16, 2018:

1. Coordination regarding Budget for 2018/19; Use Code Update:
Attorney's Fees: 5 hrs. 5 min. @ \$250.00/hr. = \$ 1,270.83

2. Coordination regarding Background Checks for New Employees:
Attorney's Fees: 4 hrs. 0 min. @ \$250.00/hr. = \$ 1,000.00
Paralegal Fees: 45 minutes @ \$100.00/hr. = \$ 75.00

3. Coordination regarding Employee Benefits:
Attorney's Fees: 3 hrs. 40 min. @ \$250.00/hr. = \$ 916.67

4. Coordination regarding HMGP Grant Application:
Attorney's Fees: 15 minutes @ \$250.00/hr. = \$ 62.50

5. Coordination regarding Broward County Flood Map Update;
review and approval of SBDD Resolution 2018-01:
Attorney's Fees: 3 hrs. 30 min. @ \$250.00/hr. = \$ 875.00

TOTAL DUE THIS INVOICE: \$ 4,200.00

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July 17, 2018

South Broward Drainage District
6591 Southwest 160th Avenue
Southwest Ranches, Florida 33331

*** I N V O I C E ***

LEGAL SERVICES REIMBURSABLE FROM PROPERTY OWNERS:

Legal services rendered on behalf of South Broward Drainage District from June 20, 2018 through July 16, 2018:

1. Coordination regarding SW Broward Theaters Lake Vacation/Sale:

Attorney's Fees:	14 hrs. 15 min.	@ \$250.00/hr.	= \$ 3,562.50
Paralegal Fees:	4 hrs. 30 min.	@ \$100.00/hr.	= \$ 450.00

TOTAL DUE THIS INVOICE: \$ 4,012.50